

CONCEPTS AND ROLES IN BUSINESS AND
NONINSTRUCTIONAL OPERATIONS; GOALS AND OBJECTIVES

Fiscal Management

The board of education recognizes that money and money management are a necessary support of the whole school program. To make that support as effective as possible, the board intends:

- A. To encourage advance financial planning through the best possible budget procedures;
- B. To explore all practical sources of dollar income;
- C. To guide the expenditure of funds so as to extract the greatest educational returns;
- D. To expect top-quality accounting and reporting procedures; to adopt and implement sound fiscal procedures. The board's auditor shall prepare a manual of procedures to ensure that all business operations of the district are carried out uniformly, efficiently and in accordance with law and board policy;
- E. To maintain a level of per pupil expenditure sufficient to provide high quality education.

Support Services

The board of education expects operation and maintenance of the school plant and equipment to set high standards of safety, to maintain the health of pupils and staff, to reflect the aspirations of the community, to support environmentally the efforts of the staff to provide a good education and to preserve the community's major investment.



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Support Services (continued)

In order to provide services that sufficiently support the educational program, the board establishes as broad goals:

- A. To provide a physical environment for teaching and learning that is safe and pleasant for pupils, staff, and public;
- B. To provide safe transportation for eligible pupils;
- C. To make nutritious meals available to pupils;
- D. To provide resources, facilities and assistance to meet the needs of the educational program as they develop.

Long-range Plans

In compliance with law, the chief school administrator will develop a five-year comprehensive maintenance plan. The board will review this plan, and the district's long-range facilities plan annually, and will revise them as necessary with the advice of the chief school administrator.

Dated: March 12, 1984

Revised: December 12, 1994

Legal References:

N.J.S.A. 2C:30-4

N.J.S.A. 18A:4-14

N.J.S.A. 18A:17-14.1
through -14.3

N.J.S.A. 18A:18A-1
et seq.

N.J.S.A. 18A:33-1
et seq.

N.J.S.A. 18A:39.1
et seq.

N.J.A.C. 6:11-9.1
et seq.

See particularly:

N.J.A.C. 6:11-9.1, -9.2
-9.3(d), -9.7

Overexpenditure of funds
Uniform system of bookkeeping
for school districts
Appointment of school
administrator; may act as
secretary; duties, etc. ...
Public School Contract Law

Facilities in general

Transportation to and from
schools

Requirements for
administrative certification

CONCEPTS AND ROLES IN BUSINESS AND
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Legal References (continued)

N.J.A.C. 6:20-2.1 et seq.

N.J.A.C. 6:20-2A.1 et seq.

N.J.A.C. 6:20-9.1 et seq.

N.J.A.C. 6:21-1.1 et seq.

N.J.A.C. 6:22-1.1 et seq.

Bookkeeping and
accounting in local
school districts
Double entry book-
keeping and GAAP
accounting in local
school districts
Child nutrition programs
Pupil transportation
School facilities
planning service

Possible

Cross References: *3100

3200 series

3300 series

3400 series

3500

*3510

3530

3541 series

3542 series

3543 series

3570 series

3600

9123/9124

Budget planning,
preparation and adoption
Income
Expenditures/expending
authority
Accounts
Noninstructional
operations
Operation and maintenance
of plant
Insurance management
Transportation
Food service
Office services
District records and
reports
Evaluation of business
and noninstructional
operation
Appointment of board
secretary; appointment
of business official

*Indicates policy is included in the Critical Policy
Reference Manual.