

DUTIES

Each employee shall comply with all requirements of the law, and shall perform all duties commonly performed in his/her position and in addition, all duties assigned to him/her by the Board, the School Business Administrator/Board Secretary and the employee's immediate supervisor or supervisors.

All staff shall be given a copy of the job description on which they will be evaluated. Rules and regulations to implement these job descriptions will be developed by the School Business Administrator/Board Secretary in accordance with negotiated agreements.

Date: January 10, 1984

Reviewed: September 2, 1994.

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