

REIMBURSEMENT FOR EXPENSES

Employees of the Board shall be reimbursed for all necessary and legal expenses incurred in attending any meetings or courses or in making any trips on official business for the school district when so authorized by the Board and under the following conditions:

- A. An itemized expense report and receipts are required for reimbursement.
- B. Auto expenses shall be reimbursed at a rate to be determined by the Board, plus tolls.

Date: January 10, 1984

Reviewed: September 2, 1994.

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