

LYNDHURST BOARD OF EDUCATION
Lyndhurst, N.J. 07071
Policy

File Code: 6114

EMERGENCIES AND DISASTER PREPAREDNESS

The chief school administrator shall direct development of plans for evacuation of buildings in case of fire, and for the safeguarding of human life and property in case of civil or other emergencies.

The chief school administrator shall notify the board president or vice president, board secretary and the proper local authorities of any civil or other emergency if the emergency so warrants.

The chief school administrator shall oversee development of a districtwide program for emergencies. The program shall provide for:

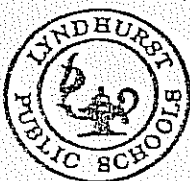
- A. Cooperation with local government agencies in developing and carrying out a community disaster plan;
- B. As much protection as possible for children at school and on their way to and from school;
- C. Training in individual self-protection and survival techniques for pupils and staff;
- D. Necessary training and instruction for pupil and staff so that the school emergency plan may be carried out with the greatest possible speed and safety.

Fire Drills

Fire drills shall be held at least twice each month for all pupils. The chief school administrator may order a modification of the fire drills so that they may take the form of indoor drills or of rapid dismissals with outdoor clothing when low temperatures prevail.

A written statement of procedures and instructions for fire drills shall be formulated by the chief school administrator and disseminated to all staff.

Instruction in fire prevention shall be given and emphasized in appropriate courses in the curriculum of the school.



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Emergency Closings; Delayed Openings

The chief school administrator is authorized by the board to close the schools, open them late or dismiss them early in hazardous weather or in other extraordinary circumstances which might endanger the health or safety of pupils or school employees.

Each year, parents/guardians, pupils, and staff members shall be informed in advance of how they shall be notified in event of emergency closings. parents/guardians shall be required to make alternative arrangements for their children in case no one is home to receive a child after an unscheduled early closing.

Bomb Scares

The buildings shall be evacuated as for a fire drill. Staff shall follow the procedures established by the chief school administrator to deal with such emergencies.

Date:

Revised: April 4, 1995.

Revised: March 19, 2008

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:6-2	Instruction in accident and fire prevention
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:40-12	Closing schools during epidemic
	<u>N.J.S.A.</u> 18A:41-1 <u>et seq.</u>	Fire drills and fire protection
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6A:16-1.4(a)14	District policies and procedures
	<u>N.J.A.C.</u> 6A:16-5.1 <u>et seq.</u>	School Safety and Security
	<u>N.J.A.C.</u> 6A:16-6.3	Reporting students or staff members to law enforcement agencies
	<u>N.J.A.C.</u> 6A:26-12.2	Policies and procedures for school facility operation
	<u>N.J.A.C.</u> 8:57-1.7	Reporting of diseases occurring in schools

Legal References (continued)

A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (1999 Revisions)

Possible

<u>Cross References:</u>	*1410	Local units
	*2210	Administrative leeway in absence of board policy
	*3541.33	Transportation safety
	*4131/4131.1	Staff development; inservice education/visitations/conferences
	*4231/4231.1	Staff development; inservice education/visitations/conferences
	5141.6	Crisis intervention
	*6111	School calendar
	*6112	School day

*Indicates policy is included in the Critical Policy Reference Manual.