

**LIBRARY BOOKS AND MATERIALS SELECTION
PRINT/NON-PRINT
(L.H.S.)**

The Lyndhurst Board of Education supports and fosters a policy clearly and succinctly stated in The Library Bill of Rights as issued by the American Library Association of School Librarians.

We, therefore, believe the responsibility of the School Library is:

To provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the pupils served;

To provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards;

To provide a background of information that will enable pupils to make intelligent judgements in their early life;

To provide materials on opposing ideas of controversial issues so that young citizens may develop under guidance the practice of critical reading and thinking.

To provide materials representative of the many religious, ethnic, and culture groups and their contributions to our American heritage.

To place principles above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the users of the library.

It shall be the policy of the Lyndhurst Board of Education, therefore, that, the selection of materials be undertaken by a certified librarian, with the aid of selection tools, a thorough knowledge of the curriculum and in accordance with the above state BILL OF RIGHTS. This list of materials will be sent to the building principal, superintendent of schools, and the Board of Education for approval.

The final responsibility for approval of said materials will rest with the Board of Education after reviewing the advice of the certified librarian appointed to make the selections.



LIBRARY BOOKS AND MATERIALS SELECTION (Continued)

Date: June 12, 1989

Reviewed by Rules and Regulations Committee 9/18/95.

Legal References: N.J.S.A. 18A:34-1 Textbooks; Selection
N.J.A.C. 6:3-1.12(G) Superintendent
Responsibility in
Library Selection
N.J.A.C. 6:4-1.3 Equal Educational
Opportunities

Cross Reference: 6145.3 Student Publications
6156 Instructional Planning
6161 Equipment, Books and Materials
6161.1 Selection and Adoption of Text-
books and other Instructional
Materials
6161.11P Complaints Concerning School
& 6161.11R Instructional Materials

LIBRARY BOOKS AND MATERIALS SELECTION
PRINT/NON-PRINT
SELECTION CRITERIA/CRITICISM PROCEDURES
(L.H.S.)

The school Librarian will be charged with the responsibility of identifying, ordering and organizing print and non-print materials that will implement, enrich and support the educational program of the school, and that will meet the needs, interest, goals, concerns and abilities of the individual students.

CRITERIA FOR SELECTING MEDIA (PRINT/NON-PRINT)

- I. Materials added to the collection either by purchase or gift will follow these criteria:
 - A. Educational significance
 - B. Need and value to the collection
 - C. Reputation and significance of author or producer
 - D. Clarity, adequacy and scope of text or audio-visual presentation
 - E. High degree of potential user appeal
 - F. Quality format
 - G. High degree of readability and/or comprehensibility
 - H. Validity, accuracy, objectivity, and appropriateness of text or audiovisual presentation

PROCEDURES FOR ANSWERING CRITICISMS OF MATERIAL

- II. In the event that a citizen complains about a print or non-print item, the following procedures will be used:
 - A. All criticism shall be presented in writing to the Board of Education. It shall include specific information as to: author, title, publisher, producer, etc. of each item to which objection is made, and reasons for objection. It shall be signed and identified so that a proper reply can be made.



PROCEDURES FOR ANSWERING CRITICISMS OF MATERIALS (Continued)

B. The Board of Education shall appoint a committee consisting of:

1. the Superintendent of Schools or his designee
2. the school Principal
3. the school Librarian
4. at least two other persons, specifically interested in school libraries, who are: residents of the community; not employed by the school district nor are they members of the Board of Education.

to re-evaluate the materials questioned and make recommendations to the Board of Education concerning them.

C. A review of the questioned materials shall be treated objectively and as routine matter. The best interests of the students, the school and the curriculum shall be given utmost consideration, in the final decision.

Date: June 12, 1989

Reviewed by Rules & Regulations Committee 9/18/95.