

SPECIAL EDUCATION: INDIVIDUALIZED EDUCATION PLAN

A written, individualized education program (IEP) shall be developed and implemented for each classified pupil. A review of the IEP shall be conducted annually or more often, if necessary, to evaluate the handicapped pupil's progress and to review and revise the individualized education program.

The individualized education program for each educationally handicapped pupil shall consist of a basic plan section and an instructional guide to assist the teacher(s) in planning and providing ongoing educational activities. The individualized education program or review shall be developed at a meeting which includes parent(s), teacher(s) having knowledge of the pupil's educational performance, the pupil (when appropriate), the necessary member(s) of the Child Study Team, and other appropriate individuals who choose to participate. Parents and adult pupils shall be given fifteen (15) days written notice of meetings. All communication with the parent(s) shall be in the language used for communication by the parent(s) unless it is not feasible to do so. This shall include providing foreign language interpreters or translators and sign language interpreters for the deaf, at no cost to the parent(s).

The district board of education shall ensure that parents shall receive a copy of his/her child's IEP. Each component of the IEP listed in N.J.A.C. 6:28-3.6(e) and (i) shall be included in each child's IEP.

Date: June 29, 1992

Reviewed: 2/28/95

Legal References: 34 CFR 300.346; 300.345; 300.343; 300.341
N.J.A.C. 6:28-1.4(a)8
N.J.A.C. 6:28-2.3
N.J.A.C. 6:28-2.4
N.J.A.C. 6:28-3.6



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Policy

File Code: 6171.51

Special Education: Individualized
Education Plan (Cont'd.)

Cross References: 6171.4 Identification, Location,
Evaluation and Education
of Potentially Educationally
Handicapped Pupils
6171.49 Full Educational Opportunity
to Educationally Handicapped
Pupils

SPECIAL EDUCATION: INDIVIDUALIZED EDUCATION PLAN

The Individualized Education Program for each educationally handicapped pupil shall consist of a basic plan section, written upon completion of the Child Study Team's evaluation and within 90 calendar days of receipt of parent consent for initial evaluation. No more than 30 calendar days shall elapse between development and implementation of the basic plan section of the individualized education program. The instructional guide shall be completed within 20 calendar days after the basic plan has been implemented. Completion of the instructional guide shall be coordinated by the case manager and jointly developed by the teacher(s) responsible for implementing the pupil's instructional program and the case manager. The parent of the pupil may participate in the development of the instructional guide. Signatures of those persons who participated in IEP development shall be maintained. Requirements for the IEP also apply to pupils classified by the speech/language specialist.

During a 21 year old handicapped pupil's last year in an educational program, a meeting shall be held including the parent(s), the case manager, the pupil, if appropriate, and other individuals as appropriate, to develop non-binding written recommendations concerning services and resources available after the responsibility of the District Board of Education has ended.

Case managers shall be responsible for scheduling, sending notices, and conducting IEP meetings and annual reviews. Meetings shall be scheduled at a mutually agreed upon time and place. They shall ensure that parent(s) receive a copy of their child's IEP, and they shall identify and provide for foreign language interpreters or translators and sign language interpreters for the deaf.

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