



Lyndhurst Public Schools

BOARD OF EDUCATION

420 Fern Avenue ♦ Lyndhurst, NJ 07071

Ph: 201.438.5683 Fax: 201.896.2118 ♦ www.lyndhurstschools.net

SHAUNA C. DEMARCO

Superintendent of Schools

JOSEPH A. DECORSO
Director of Curriculum and Instruction

SCOTT T. BISIG, M.Ed.

School Business Administrator
Board Secretary

March 26, 2018

Dear Parents/Caregivers of Students Currently in Gr. K-7,

As we prepare to place students in their respective schools for September, we share with you the district structure of the 2018-19 school year:

Community School - PK-4 (1/2 Day) and PK-D (Full Day)

Columbus School - K, 1, and 2

Franklin School - PK-4 (Full Day) and K, 1, and 2

Washington School - PK-4 (Full Day), PK-D (Half Day), K-D, K, 1, and 2

Memorial Campus - Grade 3

Jefferson, Lincoln, and Roosevelt Schools - Gr. 4-8

LHS - Gr. 9-12

The Lyndhurst Public Schools strives to place all students in the school closest to their home that services his/her grade level and needs. Included with this communication is a form you may complete if your child is not currently placed in his/her neighborhood school and you wish to request a change of school for the 2018-19 school year. *This form does not guarantee placement in the requested school, but the information you provide will be given great consideration as placement is determined.*

You may also use this form if your child is currently in grade 3 and you wish to indicate the upper elementary school that is closest to your home.

Please note that we cannot recognize a family's before/after school care needs when considering school placement. Should you be interested in before/after care services for your child, please visit our district website for further information on our Before/After Care program through the Lyndhurst Department of Recreation.

The Lyndhurst Public School District is proud of the work of each and every educator in each and every school. We firmly believe that any student in any school will be provided with an excellent education, and we are truly excited for your child's individual 2018-19 school year experience.

This placement request form can be returned to your child's current homeroom teacher when completed. The submission deadline is April 30, 2018.

Very Truly Yours,

Shauna C. DeMarco
Superintendent of Schools

Lyndhurst Public Schools

Request for a Change of School Placement for 2018-19
For Students currently in Grades Kdg, 1, 4, 5, 6, and 7

Complete and Return to your child's current homeroom teacher

****The deadline to submit this request is April 30, 2018***

Parent/Caregiver Name _____

Address _____ Contact Phone# _____

Email Address _____

Child's Name _____ Current Grade _____ 2017-18

My child currently attends _____ School.

For school year 2018-19, I would like my child to attend _____ School.

REQUIRED: Please provide a detailed rationale for this request:

Parent/Caregiver

Signature _____

Below to be completed by Central Office.

Date Received _____

Approved _____

Denied _____ ***Signature*** _____