



# IMPORTANT NEWS



Dear Jefferson School Parents and Guardians:

In an effort to maintain the safest environment possible for your children, please adhere to the following drop off procedure:

Parents who drive their children to school should drop them off **between 7:55 and 8:05** on the North bound side of Livingston Avenue. There will be a clearly marked drop off zone with cones on the curbside of the school. **The Lyndhurst Police department has now declared this a "NO PARKING AREA" between 7:30 and 8:30 am.** Please pull **into** the drop off zone and **move ahead as far as possible to the front of the zone.** Students should always exit the vehicle on the **curbside.** After your child exits the car you will proceed to the front of the drop off zone and merge onto the roadway. Please do not block the drop off area after your child has exited the vehicle.

If your child arrives **LATER THAN 8:10** and there is no longer a staff member at the side door, then you should walk your child to the front door and sign them in. **THEY ARE TARDY AFTER 8:12AM.**

**UNDER NO CIRCUMSTANCES MAY YOU PARK IN THE DROP OFF ZONE OR LET YOUR CHILDREN OUT OF THE CAR IN A SPOT OTHER THAN THE DESIGNATED DROP OFF AREA. THIS AREA IS CLEARLY MARKED WITH CONES AND SIGNS.**

Please understand that this procedure is to try and ensure the **Safety and Security for all our students** as well as make your morning commute more convenient. Although there might be some confusion in the early stages of this procedure, we welcome your feedback and we appreciate your anticipated cooperation in helping to keep your child as safe as possible.



Sincerely,

Joseph Vastola Ed.S