

LYNDHURST BOARD OF EDUCATION

Agenda for November 11, 2013 Work Meeting
For November 18, 2013 Regular Meeting
(Meeting #18)

WELCOME, to a public meeting of the Lyndhurst Board of Education. The Board is meeting this evening for the purpose of taking official, formal action on the business of the Board and school district.

The business the Board will act on this evening, as contained on the following pages, is broken down in sections in this order:

Finance Committee
Education & Curriculum Committee
Facilities & District Planning Committee
Rules & Regulations Committee
School Safety & Substance Abuse Committee
Student Activities & Recognition Committee

The FIRST segment – Public Hearing on Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding any of the matters listed on the following pages and which the Board will be acting on this evening.

The SECOND segment – Public Hearing on Other Than Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding Board or school district matters OTHER THAN matters which appear on the following pages.

If you wish to address the Board, at either or both of these public hearing segments, you are asked to sign in on the speakers' sheet located on the podium. When your name is called, please wait until you are recognized by the Board president. When recognized, please stand up and clearly state your name and address. All questions or statements must be addressed to the Board president. You are asked to limit your remarks to three (3) minutes or less.

The Board, through the president, or upon permission of the president through individual Board members, may or may not respond to your comments.

Members of the public are asked to refrain from reading articles out loud at meetings. If there is an article(s) that you would like the Board to know about, please leave a copy with the Board Secretary or Business Administrator who will see to it that it gets distributed to the proper persons.

We hope your visit with us this evening will be an enjoyable and informative one.

AGENDA

1. CALL TO ORDER
2. SALUTE TO FLAG
3. ROLL CALL
4. PRESIDING OFFICER'S MEETING NOTICE STATEMENT
5. APPROVAL OF MINUTES – MEETING #16 – 10/14/13 & #17 – 10/21/13
6. PUBLIC HEARING ON MEETING AGENDA
7. BOARD DISCUSSION & FORMAL BUSINESS AGENDA
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. SUPERINTENDENT'S REPORT
11. PUBLIC HEARING ON OTHER THAN MEETING AGENDA
12. ADJOURNMENT

TABLE OF CONTENTS

Finance Committee
Education & Curriculum Committee
Facilities & District Planning Committee
Rules & Regulations Committee
School Safety & Substance Abuse
Student Activities & Recognition Committee

PLEASE NOTE: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action.

Meeting 11-18-13

Communications:

Tom Witt, Commander
Lyndhurst Veterans Alliance

Thank you for support during Field of Flags Memorial

Finance Committee:

Thomas DiMascio, chairperson
Christine Melleno
Christopher Musto

Any Board member who takes exception to any of the following listed actions under the category of Finance may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Finance actions
of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, by the Lyndhurst Board of Education that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ended October 31, 2013 and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. A copy of the certification shall be included in the minutes.

2. BE IT RESOLVED, that the payroll for the month ended October 31, 2013 be and the same is hereby approved and ordered paid:

Payroll	\$
---------	----

3. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month ended November 18, 2013 be and the same are hereby approved and ordered paid:

Current Expense (Fund 11)	\$
Special Revenue (Fund 20)	\$
Debt Service (Fund 40)	\$
Total	\$

General Ledger	\$
----------------	----

4. BE IT RESOLVED, that cafeteria services rendered to the Board of Education of the township of Lyndhurst, County of Bergen, for the Month of October 31, 2013, be and the same are hereby approved and ordered paid:

Payroll/Taxes	\$
Supplies	\$

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of October 2013.
6. BE IT RESOLVED, that the Lyndhurst Board of Education of the Township of Lyndhurst, County of Bergen, approve the services for Jarvis Plumbing and Heating through November 18, 2013 in the amount of \$_____.

Education & Curriculum Committee:

Josephine Malaniak, Chairperson
James Hooper
Sheri Jarivis

Any Board member who takes exception to any of the following listed actions under the category of Education & Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst's 2013-2014 Nursing Services Plan has been reviewed and approved by the Bergen County Superintendent of Schools.
2. BE IT RESOLVED, that the Lyndhurst board of Education approve the following pre-approved school field trips for Columbus and Jefferson Community Schools:

Turtle Back Zoo – West Orange
Theater Works – Montclair State
Children's Museum – Paramus
Imagine That – E. Hanover
Paper Mill Playhouse – Milburn
Crayola Factory – Easton, Pa.
Bronx Zoo – Bronx, NY
Bergen Zoo (Van Saun Park) – Paramus
Dinosaur Field Station – Secaucus
Liberty Science Center – Jersey City
Hackensack Meadowlands Environmental Center – Lyndhurst
Jenkinson's Aquarium, Point Pleasant
Hackensack Hospital Pediatric ER, Hackensack

Facilities & District Planning Committee:

Stephen Vendola, Chairperson
Josephine Malaniak
Christopher Musto

Any Board member who takes exception to any of the following listed actions under the category of Facilities & District Planning Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Facilities & District Planning Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Lyndhurst Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Lyndhurst Public Schools hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Lyndhurst Public Schools in compliance with Department of Education requirements.

Rules & Regulations Committee:

James Hooper, Chairperson
Josephine Malaniak
Christopher Musto

Any Board member who takes exception to any of the following listed actions under the category of Rules & Regulations may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Rules & Regulations actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time, Date, Purpose</u>
NJ Prospects	Matera Field	6:30 pm – 9:00 pm 10/17/13 Baseball Game
Lyndhurst Music Association	High School Cafeteria	5:00 p.m. – 10:00 pm 10/18/13 Band Appreciation
NJ Prospects	Matera Field	10/25/13 – 6:30 pm–10:00 pm 10/27/13 – 10:00 am–1:00 pm Baseball Game
Lyndhurst Parks	Washington School Gym	6:15 pm – 9:30 pm 11/4,11/11,11/12,11/14,11/18, 11/19,11/25,11/26,12/2,12/3, 12/5,12/9,12/10,12/12,12/16, 12/17,12/18,12/19/13, 1/6/14, 1/7,1/9,1/13,1/14,1/16,1/20, 1/21,1/27,1/28,1/30,2/3,2/4, 2/6,2/10,2/11,2/13,2/14,2/17, 2/18,2/19,2/24,2/25,2/26/14 Cheerleading Practice
NJ Prospects	Matera Field	6:30 pm – 9:00 pm 11/2/13
	Meeting 11-18-13	

Baseball Game

LHS Class of 1969

High School
Room 1127:30 pm – 8:30 pm
11/4/13
Reunion Committee

Project Graduation

High School
Room 1507:00 pm – 10:00 pm
11/6, 12/4/13, 1/8/14,
2/5, 3/5, 4/2, 5/7, 6/4/14
Meetings

2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following policy:

Policy 5121
(1st Reading)

Examinations/Grading/Rating

Regulation 5121
(1st Reading)Student Grades and the Marking System
Grades 4-12

School Safety & Substance Abuse:

Christopher Musto, chairperson
 Sheri Jarvis
 Stephen Vendola

Any Board member who takes exception to any of the following listed actions under the category of School Safety & Substance Abuse may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following School Safety &
 Substance Abuse actions of the Board numbered _____ through _____ exception
 actions be adopted.

1. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on October 21, 2013 at Lyndhurst High School at 9:25 a.m. This bus evacuation drill was held by Lt. Robert Jankowski of the Lyndhurst Police Department. Also in attendance was David DiPisa, Business Administrator, Nicholas Coffaro, Principal, Joseph Castagnetti, CIT, Police Officer E. Montoya and Linda Kost, Transportation Coordinator.
2. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on October 25, 2013 at Jefferson School at 8:20 a.m. This bus evacuation drill was held by Lt. Robert Jankowski and Sgt. John Castiglia of the Lyndhurst Police Department. Also in attendance was David DiPisa, Business Administrator, Joseph Vastola, Principal, and Linda Kost, Transportation Coordinator.

Student Activities & Recognition Committee:

Sheri Jarvis, chairperson
Christine Melleno
James Cunniff

Any Board member who takes exception to any of the following listed actions under the category of Student Activities & Recognition Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Student Activities & Recognition Committee actions of the Board numbered _____ through _____ exception actions be adopted.

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve home instruction for one (1) student, subject to state approval.

New Business

Any Board member who takes exception to any of the following listed actions under the category of New Business may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following New Business
actions of the Board numbered _____ through _____ exception actions be adopted.

1. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education enter into an agreement with Seton Hall University for Comprehensive Strategic Planning for the Lyndhurst School District.
2. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Jillian Gingerelli, MD as School Physician for the 2013-2014 school year.

EXAMINATIONS/GRADING/RATING

The Superintendent, in consultation with the teaching staff, shall develop a marking system to be used uniformly in the same grade level throughout the district. The system should be clear, easily understood by parents/guardians and students, and able to be applied with consistency of interpretation. Evaluation and grading symbols shall be intended to appraise the pupil's progress toward established goals.

The Lyndhurst Board of Education encourages the certified staff, under the direction of the Superintendent, to employ a comprehensive approach to the use of appraisal and evaluative techniques in monitoring pupil progress, including, but not limited to, recognized standardized achievement testing programs, written and oral teacher-made tests, performance observation, parental or guardian interviews, formal and informal evaluation techniques, use of cumulative pupil records, and medical examinations.

Date: January 10, 1984

Legal References: N.J.A.C. 6:8-3.4(a) Assessment
N.J.A.C. 6:8-3.7(a) Evaluation of Pupil Progress

Cross References: 5113 Absences and excuses
5120.1 Needs assessment of individual pupils
5124 Reporting pupil progress to parents
6146 Graduation requirements

1050t



The Lyndhurst School District
Student Grades and the Marking System
Grades 4-12

The purpose of the grades and marking system in the Lyndhurst School District is to:

1. encourage student growth;
2. enable students to be totally aware of their academic progress;
3. inform parents/guardians of the academic progress of their children;
4. provide information to staff for guidance relating to the growth and development of the students;
5. and establish an objective record for the granting of academic credit for the purpose of promotion and graduation.

To this end, number grades will be entered, exclusively, into grade books to be averaged numerically at the end of each marking period and for the final average at the end of the school year. The actual marking period average will be placed on the report card each marking period, midterm, and final (if applicable) according to the following schedule:

98-100	A+
93-97	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
65-69	D
00-64	F ¹

P A grade of "P" (passing) is used in specific situations such as a first year high school English as a Second Language Student or as indicated in a student IEP.

I A grade of "I" (Incomplete) indicates work was not completed and a grade was not assigned.²

¹ See "Grading Procedure, #3."

² See Student Handbook and/or Administrative Procedures Manual for make-up parameters.



LYNDHURST PUBLIC SCHOOLS
281 Ridge Road
Lyndhurst, NJ 07071
(201) 488-6683

Grading Procedures:

1. Teachers will record student-earned numerical grades in their grade book. These grades may be below 50: for example, 45, 32, etc.
2. Marking period grades are obtained by averaging the student-earned numerical grades in their grade book.
3. At the end of the school year, if a student-earned average for a marking period or marking periods falls below 50, the marking period grade will be entered at 50 for the purpose of averaging the final grade.
4. Marking period grades will be determined by averaging the numerical grades entered in the grade book. Yearly final grades will be determined by adding the numerical marking period averages (including exams where applicable) and averaging by either dividing by four (4-8) or five (9-12).

a. a simplified example of a marking period average:

$$35 + 50 + 48 + 43 = 176/4 = 44$$

thus "44" is the marking period grade recorded on the report card but "50" will be used to average the final grade at the end of the year.

b. An example of a yearly average in grades 9-12:

mp.1	mp.2	mp.3	mp.4	exam av.	year av.
A+	B-	C+	B	B	B
99	+ 81	+ 78	+ 84	+ 84	=85.2

The exam average is gained by adding the actual mid-term grade to the actual final grade and dividing by two. If this average falls below 50, it will be raised to 50 for yearly averaging purposes. Again, numerical marking period averages will be used to determine the final grade.

In project and lab-oriented programs in which letter grades are assigned through the use of various rubrics, the letter grades will be converted to numbers for the grade book according to the following marking codes:

A+	98-100	(99) *
A	93-97	(95)
A-	90-92	(91)
B+	87-89	(88)
B	83-86	(85)
B-	80-82	(81)
C+	77-79	(78)
C	73-76	(75)
C-	70-72	(71)
D	65-69	(67)
F	0-64	(0, not done) (50, effort shown)

*suggested midpoint

Classified, educationally handicapped students grading and graduation requirements are described by an Individualized Educational Program (IEP). Successful completion of these requirements will make the student eligible for promotion and/or graduation.

Grades 4 through 8 yearly averages are based on four quarters.

Grades 9-12 yearly averages are based on four quarters plus the average of the mid-term and final exams resulting in a division by 5 for the final grade.

Semester course grades are based on 2 quarters and the midterm averaged in the following way: double each marking period's numerical average, add that to the course exam grade, and divide by 5.