

## **Meeting # 8**

Lyndhurst, NJ  
June 18, 2018

The Lyndhurst Board of Education held a Regular meeting on June 18, 2018 at 6:30 p.m.

### **CALL TO ORDER**

President, James Vuono called the meeting to order at 6:37 p.m. and requested all those present to stand for the Pledge of Allegiance.

### **ROLL CALL**

The following Board members answered roll call: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

Also present: Shauna DeMarco, Superintendent, and Scott T. Bisig, School Business Administrator/Board Secretary

### **OPEN PUBLIC MEETING ACT**

President, James Vuono announced that adequate notice of this meeting was provided, in writing, to each Board member, The Record, The Observer, The South Bergenite, the Township Clerk, and posted in the lobby of the Town Hall and the Board Office.

### **APPROVAL OF MINUTES**

Motion by Susan Alcuri second by Ronald Grillo that the Lyndhurst Board of Education approve the minutes of Meeting #7, dated May 29, 2018.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono

### **SUPERINTENDENT'S REPORT**

Thank you to all of the administrators, faculty, staff, PTA's and parents working to make the end of the year so celebratory, safe and positive.

A comprehensive fiscal review and analysis led to this year's plan to rectify its deficits and adjusting its operations by putting a corrective action plan in place.

Suggesting to the Board to use the summer months to work with the new superintendent and the district's administrative team to identify its specific fiscal, educational and facility goals for the next 2, 3 and 5 years.

Expressed gratitude for all of the support over the past 13 years working in the district. Moving forward to fulfil her commitment to enhance the education and the lives of students.

### **AGENDA ITEMS**

Elaine Stella – Are Board approved vendors for July 1, 2018 hired at the best cost. Are there finance meeting notes from the committee meetings. Does the finance committee review and sign off on purchase orders. How and why was \$3,800,000 spent to cause this deficit and where is the accountability of district funds, our tax dollars and over expenditures. Thank you to Shauna DeMarco for her years of service to the district.

Mark Gumble – Concerns of the loss of tenured teachers, and the hiring of summer child study teams. How was it decided to hire the technology (computer techs) vs. contracting them as a vendor.

### **NON-AGENDA ITEMS**

Roseanne Almeida – Band curriculum, adjustment to curriculum to splitting up the band sections into two different classes. Reducing band credits from 7 to 5, why are they being dropped. Band involvement is 100%. Jazz band not allowed to have class/practice at lunch. No honors band course scheduled for the 2018-19 school year. With such a wonderful fine arts program, why are we attempting to change this program when there are so many other areas to concentrate on.

Gillian Burns - Student at LHS. Wanting the opportunity to take band classes as one complete unit. Band members need to practice together.

Elena Perez - Student at LHS. Concerns with the high school band program being split into two classes and jazz band being removed from the lunch period. Reached out to the high school administrative staff (Principal, Vice Principal and Dean of Students) by email, to discuss the band schedule changes and never received a reply. It wasn't until schedules were being created that the students were told that these changes were in place. Jazz Band is a selected group of students that would only be able to practice at lunch since it's impossible to fit these selected students into one block. The elimination of Honors Band. Explained the criteria of the Honors program and the amount of private time and personal out of pocket expense that pertains to this level of band and has no cost to district. Band is the family within the community of Lyndhurst. Urging to maintain the current band structure.

Elaine Stela – How much money did the Board save by cutting jobs and consolidating our district needs. Who is the state monitor overseeing the \$3,780,000 deficit. Are we taking legal measures to hold those accountable for the deficit. Confirmation that all board members have



taken their ethic classes. Does the new superintendent, Anthony Grieco have ties to anyone in Lyndhurst.

Tracey Montalto – What is the rehiring procedure for people that received letters in April. Is there an interview process. There are no cuts to a sports program but we let teacher aides and bus aides go in the district. Concerns with the courtesy bussing for children with IEP requirements.

Mark Gumble – Who is part of the finance committee for the \$19,800,000. Who is responsible for the change orders. Will the \$19,800,000 Referendum be reviewed with the state monitor. State monitor will be in place by end of July. Will PARRC testing go away and what will take its place.

Debra Wertalik – Praising the Lighthouse Program at 601 Riverside and thanking all those involved in this program that helped her son. Requesting a review of the current aides in the program. What are the proposed changes for the 2018-19 school year. If programs are cut or not working, parents will leave the district costing the district \$80,000 to \$100,000 to educate the student. The current teachers are needed not only for instruction but to find work for the students within the community. Please keep the current staffing at the Lighthouse/601 Riverside. Please revisit current funding. This program creates revenue for the district. Would like to see a parent advisory board created moving forward.

**Finance/Facilities and District Planning Committee**

Chris Andrinopoulos, Chairperson  
 Joseph Abruscato, Co-Chairperson  
 Sheri Jarvis  
 Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Finance/Facilities and District Planning Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Chris Andrinopoulos second by Ron Grillo that the following Finance/Facilities and District Planning Committee actions of the Board numbered 1 through 56 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

Recuse: # 47 (1) Sheri Jarvis  
 # 48 (1) James Vuono

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of May 2018.
2. BE IT RESOLVED, that the payroll for the month ended May, 2018 be hereby approved and ordered paid:

May 15, 2018	\$1,188,153.97
May 30, 2018	\$1,302,337.97

3. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, May 30, 2018 and ending June 18, 2018 be hereby approved and ordered paid:

Current Expenses (Fund 11)	\$1,181,693.46
Referendum 2016 (Fund 31)	\$ 11,535.00
Total	\$1,193,228.46
General Ledger	\$ 164,426.24

4. BE IT RESOLVED, that Cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of May 2018, be hereby approved and ordered paid:

Refund	\$ 23.65
Salaries/Payroll Taxes	\$ 44,701.97

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5. BE IT RESOLVED, that Pre-K expenses rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of May 2018, be hereby approved and ordered paid:

Miscellaneous Fees	\$	544.33
Salaries/Payroll Taxes	\$	36,323.33

6. BE IT RESOLVED, that the Lyndhurst Board of Education authorizes the School Business Administrator to pay bills from June 19 – June 30, 2018, to close out the year.
7. BE IT RESOLVED, that the Lyndhurst Board of Education authorizes the School Business Administrator to pay the July bills.
8. BE IT RESOLVED, that the Lyndhurst Board of Education place the attached list of employees on the salary guide for the 2018-19 school year.
9. BE IT RESOLVED, that the Lyndhurst Board of Education approve Investors Bank, 123 Ridge Road in Lyndhurst, New Jersey as an Official Depository for the Lyndhurst Board of Education, for the 2018-19 school year.
10. BE IT RESOLVED, that the Lyndhurst Board of Education approve Boiling Springs Savings Bank, 25 Orient Way in Rutherford, New Jersey as an Official Depository for the Lyndhurst Board of Education, for the 2018-19 school year.
11. BE IT RESOLVED, that the Lyndhurst Board of Education Authorize the submission of the FY 2019 IDEA Basic Grant application and accept the grant in the amount of \$645,352.00, for the 2018-19 school year.
12. BE IT RESOLVED, that the Lyndhurst Board of Education authorize the submission of the FY 2019 ESEA (Elementary and Secondary Education Act) Grant application and accept the grant in the amount of \$425,930.00, for the 2018-19 school year.
13. BE IT RESOLVED, that the Lyndhurst Board of Education Authorize the submission of the FY 2019 IDEA Pre-school Grant application and accept the grant in the amount of \$25,519.00, for the 2018-19 school year.
14. BE IT RESOLVED, that the Lyndhurst Board of Education approve the transfer of a student to Sussex County's Lakeland Andover School in Lafayette. Transportation will be provided by the Sussex Regional Transportation Cooperative. Tuition for the remainder of the 2017-18 school year is \$3,410.00.
15. BE IT RESOLVED, that the Lyndhurst Board of Education approve the service agreement with the South Bergen Jointure Commission, for the 2018-19 school year.

16. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following Special Education students and the programs that they will be attending for the Extended School Year 2018. Transportation will be provided by SBJC. However, in the case of students attending Felician, SBJC's Lodi and BCSSD's Washington South and New Bridge Paramus campuses, Lyndhurst district will provide the transportation.

**South Bergen Jointure Commission**

5 Students @ 3,500.00	\$ 17,500.00
Estimated Transportation all students	<u>35,000.00</u>
	\$ 52,500.00

**Bergen County Special Services**

7 Students @ 7,800.00 (6 Wks)	\$ 54,600.00
3 Students @ 5,300.00 (4 Wks)	15,900.00
2 1:1 Aides @ 2,000.00 Each Est.	<u>4,000.00</u>
(Aides employed by Lyndhurst)	\$ 74,500.00

**Banyan School**

1 Student @ 7,495.44	\$ 7,495.44
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**Children's Therapy Center**

1 Student @ 6,897.06	\$ 6,897.06
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**ECLC**

2 Students @ 6,111.00	\$ 12,222.00
1 1:1 Aide @ 3,000.00 Est.	3,000.00
2 Bus Aides @ 425.00 Each Est.	<u>850.00</u>
(Bus Aides employed by Lyndhurst)	\$ 16,072.00

**Essex Valley School**

2 Students @ 7,979.79	\$ 15,959.58
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**Felician School**

1 Student @ 5,685.18	\$ 5,685.18
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**New Beginnings**

2 Students @ 10,764.90	\$ 21,529.80
1 1:1 Aide @ 2,000.00	<u>2,000.00</u>
(Employed by Lyndhurst)	\$ 23,529.80



**NJEDDA C.P. Center**

1 Student @ 8,534.16	\$ 8,534.16
1 Student @ 9,397.66	9,397.66
1 Nurse/Aide @ 4,000.00 Est.	4,000.00
1 1:1 Aide/Agency 2,700.00 Est.	2,700.00
	<u>\$ 24,631.84</u>

**Ridgefield Memorial**

1 Student @ 6,207.00	\$ 6,207.00
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**Sage Day**

1 Student @ 3,325.00	\$ 3,325.00
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**Windsor Academy**

1 Student @ 9,069.30	\$ 9,069.30
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**Windsor Prep**

1 Student @ 8,699.70	\$ 8,699.70
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**HomeTherapies/Tutoring**

3 Students Est. 2,000.00	\$ 2,000.00
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**Grand Total** **\$256,571.90**

17. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of Supreme Consultant Group to provide temporary translators for Special Education IEP meetings, Eligibility meetings, and parent conferences, for the 2018-19 school year.
18. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of Supreme Consultant Group to provide temporary Speech Therapist, Child Study Team members, or Instructional Aides, as needed for the 2018-19 school year.
19. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of Secura/Care Finders Total Care Agency to provide personal care assistants for Special Education student(s), for the 2018-19 school year, effective July with the Extended School Year.
20. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of Delta-T Group to provide substitute aides for Special Education student(s), for the 2018-19 school year.
21. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of Bayada Home Health Care Group to provide nursing services for Special Education students, for the 2018-19 school year, effective July 1, 2018.

22. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of Sussex County Regional Transportation Cooperative to provide transportation services for Special Education students, for the 2018-19 school year, effective July 1, 2018.
23. BE IT RESOLVED, that the Lyndhurst Board of Education approve Computer Consulting Group for the renewal of the maintenance only plan, for "Project Special" for the 2018-19 school year.
24. BE IT RESOLVED, that the Lyndhurst Board of Education approve Saint Claire's Hospital for Home/Bedside Instruction services for the 2018-19 school year.
25. BE IT RESOLVED, that the Lyndhurst Board of Education approve Children's Behavioral Health for Instructional services for the 2018-19 school year.
26. BE IT RESOLVED, that the Lyndhurst Board of Education approve Valley Medical Group for Drug and Alcohol Testing Services, effective July 1, 2018 - July 1, 2020.
27. BE IT RESOLVED, that the Lyndhurst Board of Education approve Vincent McInerney, MD of New Jersey Orthopaedic Institute, LLC as the School Doctor, for the 2018-19 school year, effective July 1, 2018.
28. BE IT RESOLVED, that the Lyndhurst Board of Education approve the annual contract for Realtime, student information system, for the 2018-19 school year, in the amount of \$48,537.00. Contract on file.
29. BE IT RESOLVED, that the Lyndhurst Board of Education approve the agreement with Educational Data Services, Inc., for the 2018-19 school year, in the amount of \$8,160.00.
30. BE IT RESOLVED, that the Lyndhurst Board of Education approve the agreement with Frontline Technologies for the placement of substitute teachers for the 2018-19 school year, in the amount of \$7,000.00.
31. BE IT RESOLVED, that the Lyndhurst Board of Education approve the agreement with Schoolpointe Website Development, for the 2018-19 school year, in the amount of \$3,630.00.
32. BE IT RESOLVED, that the Lyndhurst Board of Education approve Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, as the Attorney, effective July 1, 2018 through June 30, 2019.
33. BE IT RESOLVED, that the Lyndhurst Board of Education renew the agreement with Strauss Esmay Associates, LLP, for the 2018-19 school year, in the amount of \$4,635.00.



34. BE IT RESOLVED, that the Lyndhurst Board of Education renew the contract with Systems 3000, for consulting services and software, for the 2018-19 school year, in the amount of \$26,064.00.
35. BE IT RESOLVED, that the Lyndhurst Board of Education approve the employee portal for paycheck stub access, effective July 1, 2018 through June 30, 2019, in the amount of \$10,406 .00.
36. BE IT RESOLVED, that the Lyndhurst Board of Education approve Guzzo and Guzzo Architects, as the Architect of Record, for the 2018-19 school year.
37. BE IT RESOLVED, that the Lyndhurst Board of Education approve Phoenix Advisors, LLC, Continuing Disclosure Agent, for the 2018-19 school year. Contract on file.
38. BE IT RESOLVED, that the Lyndhurst Board of Education approve the agreement with Western Pest Services, for the 2018-19 school year.
39. BE IT RESOLVED, that the Lyndhurst Board of Education approve the agreement with E-Rate Consulting, Inc., for the 2018-19 school year.
40. BE IT RESOLVED, that the Lyndhurst Board of Education approve a quarterly planned maintenance agreement with Handi-Lift Service Company for contract period July 1, 2018 through June 30, 2019 for two (2) lifts, four (4) maintenance visits per year, in the amount of \$1,478.40, quarterly, with a 10% discount on all parts.
41. BE IT RESOLVED, that the Lyndhurst Board of Education approve the agreement with Tyco Simplex Grinnell, for the 2018-19 school year.
42. BE IT RESOLVED, that the Lyndhurst Board of Education approve The Bogle Agency, as the Insurance Agent, for the 2018-19 school year and approve the following insurance purchases for the 2018-19 school year.

School Alliance Insurance Fund Program:	\$135,522.00
Building/Contents	
General Liability	
Commercial Automobile	
Boiler & Machinery	
Inland Marine/Equipment	
Environmental Impairment Liability	

Accidental Death & Dismemberment Coverage	\$ 200.00
Educators Legal Liability	\$ 42,219.00
Excess Liability	\$ 10,458.19
Bond Insurance	\$ 4,794.00
Student Accident Insurance	\$116,000.00
Polaris Galaxy & Bogle Agency Service Fee Agreement	\$ 6,500.00
Total Insurance Cost for the School Year	\$315,693.19

43. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Bergen County Glass for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Educational Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
44. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Sedlock Security for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Education Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
45. BE IT RESOLVED, that the Lyndhurst Board of Education contract with EDS Electric Inc., for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Education Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
46. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Montillo Electric, for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Education Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
47. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Jarvis Plumbing and Heating, for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Education Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
48. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Reid Plumbing and Heating Corp., for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Education Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
49. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Reliant Systems for the 2018-19 school year, with pricing that is in excess of 10% below the state cooperative bidding from Education Data Services, Hunterdon County Cooperative, Middlesex County Cooperative and the National Cooperative Purchasing (TIPS).
50. BE IT RESOLVED, that the Lyndhurst Board of Education contract with Combustion Sales, at state contract # 6860, for the 2018-19 school year.



51. BE IT RESOLVED, that the Lyndhurst Board of Education approve the contract with Matussek Floor Company, at state contract # 081910-MUI for the 2018-2019 school year.
52. BE IT RESOLVED, that the Lyndhurst Board of Education approve the contract with SD Gameday, LLC, as a substitute trainer service on an as needed basis, for the 2018-19 school year.
53. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Bergen County Workmen's Compensation Pool (SOBER) Trust and Indemnity Agreement for the 2018-19 school year.
54. BE IT RESOLVED, that the Lyndhurst Board of Education approve the renewal of Temporary Space Application for Memorial Campus, 319 New York Avenue, Community School, 862 Valley Brook Avenue and Light House Campus, 601 Riverside Avenue for the 2018-19 school year.
55. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Temporary Space Application for Franklin School Pre-K 4 classroom, for the 2018-19 school year.
56. BE IT RESOLVED, that the Lyndhurst Board of Education upon the recommendation of the School Business Administrator hereby award and approve the contract with Maschio's Food Services, Inc. for the 2018-19 school year, with options to renew the contract 2022-23.

1) Should the "Food Service Management Company" (FSMC) choose to purchase fresh milk for the SFA through a vendor, the FSMC shall require each vendor to agree in writing to purchase an amount of fresh milk from New Jersey producers at least equal to the amount of fresh milk proposed to be furnished to the SFA, in accordance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq. The FSMC shall provide copies of any such agreements to the SFA for filing with the New Jersey Department of Agriculture, Division of Markets, PO Box 330, Trenton, NJ 08625-0330.

2) The FSMC shall be responsible for ensuring that all fresh milk purchases are made in conformance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq.

3) The SFA shall file a copy of this agreement along with a copy of any vendor agreements received from the FSMC in accordance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq.

ENVIRONMENTAL PROTECTION/ENERGY CONSERVATION/CLEAN AIR/FEDERAL WATER POLLUTION CONTROL 1) The FSMC agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15).

1) The FSMC shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (42 U.S.C. 6201).

**EQUAL EMPLOYMENT / AFFIRMATIVE ACTION** During the performance of this contract, the FSMC agrees as follows:

1) It will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the FSMC will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The FSMC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the SFA Compliance Officer setting forth provisions of this nondiscrimination clause. [N.J.A.C. 17:27-3.5].

2) It will in all solicitations or advertisements for employees placed by or on behalf of the FSMC, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. [N.J.A.C. 17:27-3.5].

3) It will send to each labor union with which it has a collective bargaining agreement, a notice to be provided by the SFA contracting officer, advising the labor union of the FSMC's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment. [N.J.A.C. 17:27-3.5].

4) It will comply with any regulations promulgated by the State Treasurer pursuant to N.J.S.A. 10:5- 31 et seq., as amended and supplemented from time to time [N.J.A.C. 17:27-3] and the Americans with Disabilities Act. This Act (28 CFR Part 35, Title II, Subtitle A) prohibits discrimination on the basis of disability in all services, programs, and activities provided to the public and State and local governments, except public transportation services.

5) It will make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2. [N.J.A.C. 17:27-3.7].



6) It will inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. [N.J.A.C. 17:27-3.7].

7) It will revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions. [N.J.A.C. 17:27-3.7].

8) In conforming with the targeted employment goals, it will review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions. [N.J.A.C. 17:27-3.7].

9) Prior to executing this contract, the FSMC submitted to the SFA a Certificate of Employee Information Report. [N.J.A.C. 17:27-4.3].

10) It will furnish such reports or other documents to the New Jersey Department of Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program, as may be requested by the office from time to time in order to carry out the purposes of the regulations, and the SFA shall furnish such information as may be requested by the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program for conducting a compliance investigation pursuant to subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

11) It will comply with all applicable federal Equal Employment Opportunity standards and orders under 41 CFR part 60, Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor and Executive Order 11246, as amended by Executive Order 11375, Amending Executive Order 11246 Relating to Equal Employment Opportunity.

#### WORK HOURS/DRUG-FREE WORKPLACE

1) The FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.327-330) as supplemented by U.S. Department of Labor regulations (29 CFR Part 5).

2) The FSMC agrees to provide a drug-free workplace for their employees and comply with the provisions and regulations of the Drug Free Workplace Act of 1988 (41 U.S.C. 701 et seq., as amended) and applicable state laws and regulations.

## MANAGEMENT FEE / GUARANTEES

### 1) Payment to the FSMC.

a. Flat Management Fee The SFA shall reimburse FSMC for all Reimbursable Items. The SFA shall pay to FSMC a management fee of \$2,167.60 per month, for a total of 10 months which equal an annual management fee of \$21,676.00 (the "Management Fee").

AND

b. The total of all Reimbursable Items and the allowance for FSMC's Management Fee shall be referred to as "SFA's Financial Obligation".

### 2) Financial Guarantee:

a. Guarantee Break-Even Budget: FSMC estimates that SFA's Total Food Service Costs for the Current Year shall not exceed Gross Receipts for the Current Year for those items of revenue and expense set forth in the Projected Food Service Budget attached hereto as Exhibit A.

b. Reimbursement: FSMC agrees to reimburse SFA for the amount (the "FSMC Responsibility"), if any, by which SFA's actual Total Food Service Costs for the Current Year exceed Gross Receipts for the Current Year ("SFA Shortfall"). [Use the following sentence if FSMC guarantee is capped up to its Management Fee or other amount. Delete if the guarantee is not limited]

AND

3) Reimbursement Conditions and Assumptions: FSMC's obligation to reimburse SFA in accordance with Paragraph L.2 above, shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the Current Year. In the event one or more of the following conditions and assumptions does not remain in effect for the Current Year, FSMC shall reduce its reimbursement to the SFA.

a. Reimbursement rates for Food Service Program meals shall not be less than those stated in the request for proposal.

b. The per meal commodity value of USDA donated foods offered shall not be less than the per meal commodity value of USDA donated foods received during the prior year.

c. i) The number of full service days where breakfast is served for the Current Year shall be at least the number stated in the RFP.

ii) The number of full service days where lunch is served for the Current Year shall be at least the number stated in the RFP.

iii) The average daily student enrollment for the Current Year shall be at least the number stated in the RFP.

d. The actual costs charged to the Food Service Enterprise Account by the SFA for Ongoing Contract Monitoring, Cost for District Labor and if applicable, Annual POS Maintenance



Charges and Equipment Maintenance and Repair for Food Service Equipment, shall not exceed the projected operating expenses stated in the RFP.

e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's request for proposal.

f. SFA shall continue to receive the additional six cents (\$0.06) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.

g. Should the SFA require in writing that the FSMC take an action which causes the cost of wages, salary, and/or fringe benefits for FSMC's food service employees to exceed the levels set forth in the Projected Food Service Budget attached hereto as Exhibit A, the FSMC's obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.

h. The selling prices of school breakfast, school lunch and after school snacks will be no less than those established by the SFA and as set forth in the tables below:

Minimum Breakfast Price Elementary Schools \$2.00  
Middle/Junior High Schools \$2.00  
High School \$2.00

Minimum Lunch Price Elementary Schools \$3.75  
Middle/Junior High Schools \$4.00  
High School \$4.25

Minimum After School Snack Price Elementary Schools N/A  
Middle/Junior High Schools N/A  
High School N/A

i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.

j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of FSMC's proposal.

k. The SFA shall not block schedule during lunch periods not already scheduled at the time of the submission of FSMC's proposal, unless the possibility of block scheduling is noted in the RFP.

l. There shall be no changes in Federal or state regulation which cause financial impact to the Food Service Program. In the event any of the foregoing conditions or assumptions are not met during the Current Year, the FSMC's obligation shall be reduced by the amount of any increase in the SFA's Total Food Service Costs or reduction in Gross Receipts which is attributable to the changes in such conditions or assumptions. In the event the SFA requests a change (other than a material change that would necessitate commencement of a new RFP process) in a phase of the Food Service Program that would result in a decrease in Gross Receipts or an increase in Total Food Service Costs from the amounts set forth in the Projected

Food Service Budget, attached hereto as Exhibit A, FSMC shall advise the SFA of its estimate of the increase in the Total Food Service Costs or decrease in Gross Receipts attributable to such requested change, and the budget, including the Projected Food Service Budget, shall be adjusted to reflect such estimated net increase in Total Food Service Costs or net decrease in Gross Receipts. Within sixty (60) days following the end of the Current Year, FSMC shall submit to the SFA an operating statement for the Current Year and shall pay to the SFA the amount, if any, due to the SFA or shall submit to the SFA an invoice pursuant to Section L.2 herein

#### REBATES, DISCOUNTS AND CREDITS

- 1) The FSMC shall charge the SFA only for costs that are actual and allowable, net of all discounts, rebates and other applicable credits accruing to or received by the FSMC, to the extent those credits are allocable to the allowable portion of the costs billed to the SFA. The FSMC's determination of allowable costs shall be made in compliance with the applicable USDA and Child Nutrition Program regulations and 2 CFR 200.403. [7 CFR 210.21(f) (1) (i) and (iii)].
- 2) The FSMC will exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and that records have been established that maintain visibility of unallowable costs, including directly associated costs, in a manner suitable for contract cost determination and verification. [7 CFR 210.21(f) (1) (ii) (B)].
- 3) The FSMC shall identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the SFA for payment and individually identify and certify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. The FSMC shall report this information monthly [7 CFR 210.21(f) (1) (iv)].
- 4) The FSMC shall identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract, that are not reported prior to the conclusion of the contract, by way of a supplemental report. To the extent that such discounts, rebates, and/or other applicable credits were not previously credited to the SFA, the FSMC shall refund the amount of such discounts, rebates, and/or other applicable credits to the SFA subject to any necessary supplemental reconciliation between FSMC and the SFA of the final operating statement provided by the FSMC to the SFA. [7 CFR 210.21(f) (1) (v)].
- 5) The FSMC shall maintain documentation of costs and discounts, rebates and other applicable credits, and shall furnish such documentation upon request to the SFA, State Agency or USDA. [7 CFR 210.21(f) (1) (vi)]. No expenditure shall be made from the nonprofit school food service account that permits or results in the FSMC's receiving payments in excess of its actual, net allowable costs. [7 CFR 210.21(f) (2)].



BE IT RESOLVED THAT THE LYNDBURST BOARD OF EDUCATION APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF MAY 2018					
11 000 100 566	INSTRUCTIONAL-TUITION -SPECIAL PRIVATE SCH.	2,559	11 000 100 562	INSTRUCTIONAL/TUITION -SBJC	2,559
11 000 100 563	INSTRUCTION/TUITION COUNTY VOC. REGULAR	550	11 000 100 564	INSTRUCTIONAL/TUITION/COUNTY VOC. SPEC ED	550
11 000 217 320	EXTRAORDINARY SERVICES/PURCHASED SERVICES	9	11 000 217 600	EXTRAORDINARY SERVICES/SUPPLIES	9
11 000 100 562	INSTRUCTIONAL/TUITION -SBJC	7,199	11 000 218 320	STUDENT SUPPORT-REGULAR/PURCHASED SERVICES	7,199
11 000 100 563	INSTRUCTION/TUITION COUNTY VOC. REGULAR	4,670	11 000 218 320	STUDENT SUPPORT-REGULAR/PURCHASED SERVICES	4,670
11 000 100 564	INSTRUCTIONAL/TUITION/COUNTY VOC. SPEC ED	495	11 000 218 320	STUDENT SUPPORT-REGULAR/PURCHASED SERVICES	495
11 000 100 566	INSTRUCTIONAL-TUITION -SPECIAL PRIVATE SCH.	3,024	11 000 218 320	STUDENT SUPPORT-REGULAR/PURCHASED SERVICES	3,024
11 000 219 104	STUDENT SUPPORT-SPECIAL/SALARIES	2,986	11 000 218 320	STUDENT SUPPORT-REGULAR/PURCHASED SERVICES	2,986
11 000 100 563	INSTRUCTION/TUITION COUNTY VOC. REGULAR	900	11 000 218 600	STUDENT SUPPORT-REGULAR/SUPPLIES	900
11 000 219 104	STUDENT SUPPORT-SPECIAL/SALARIES	1,344	11 000 218 600	STUDENT SUPPORT-REGULAR/SUPPLIES	1,344
11 000 219 104	STUDENT SUPPORT-SPECIAL/SALARIES	600	11 000 219 580	STUDENT SUPPORT-SPECIAL/TRAVEL	600
11 000 230 100	SUPPORT SERVICES-GEN ADM.-SALARIES	2,380	11 000 230 332	SUPPORT SERVICES-GEN ADM.-AUDITOR SERVICES	2,380
11 000 230 331	SUPPORT SERVICES - GEN. ADM./LEGAL SERVICES	7,640	11 000 230 332	SUPPORT SERVICES-GEN ADM.-AUDITOR SERVICES	7,640
11 000 230 334	SUPPORT SERVICES-GEN ADM.-PROF. SERVICES	29,202	11 000 230 332	SUPPORT SERVICES-GEN ADM.-AUDITOR SERVICES	29,202
11 000 100 563	INSTRUCTION/TUITION COUNTY VOC. REGULAR	873	11 000 240 600	SUPPORT SERVICES-SCHOOL ADM./SUPPLIES	873
11 000 240 580	SUPPORT SERVICES-SCHOOL ADM./TRAVEL	359	11 000 240 600	SUPPORT SERVICES-SCHOOL ADM./SUPPLIES	359
11 000 251 580	SUPPORT SERV.-CENTRAL SERVICES/ TRAVEL	212	11 000 240 600	SUPPORT SERVICES-SCHOOL ADM./SUPPLIES	212
11 000 251 330	SUPPORT SERV.-CENTRAL SERV./PURCH. SERVICES	602	11 000 251 100	SUPPORT SERV.-CENTRAL SERVICES/ SALARIES	602
11 000 261 420	MAINT SCHOOL FAC./CLEAN, RPR., MAINT SERV.	1,400	11 000 261 610	MAINT. SCHOOL FACILITIES./SUPPLIES	1,400
11 402 100 930	INSTRUCTIONAL/ATHLETIC SUBSIDY	669	11 000 262 420	OTHER OPER. & MAINT. OF PLANT/REPAIRS	669
11 000 270 503	STUDENT TRANSPORTATION/AID IN LIEU	1,000	11 000 270 512	STUDENT TRANSPORTATION/CONTRACTED SERVICES	1,000
11 000 291 290	UNALLOC BENEFITS/OTHER EMPLOYEE BNFTS.	20,000	11 000 291 270	UNALLOCATED EMPLOYEE BENEFITS/HEALTH BNFTS	20,000
11 213 100 101	INSTRUCTIONAL/ SALARIES	4,669	11 204 100 101	INSTRUCTIONAL/ SALARIES	4,669
11 213 100 101	INSTRUCTIONAL/ SALARIES	100	11 215 100 101	INSTRUCTIONAL/ SALARIES	100
11 213 100 101	INSTRUCTIONAL/ SALARIES	93	11 216 100 101	INSTRUCTIONAL/ SALARIES	93
11 000 223 580	STAFF TRAINING SERVICES/TRAVEL	1,140	11 219 100 320	INSTRUCTIONAL/PURCHASED SERVICES	1,140
11 213 100 101	INSTRUCTIONAL/ SALARIES	5,758	11 219 100 320	INSTRUCTIONAL/PURCHASED SERVICES	5,758
11 213 100 101	INSTRUCTIONAL/ SALARIES	766	11 230 100 101	INSTRUCTIONAL/ SALARIES	766
11 213 100 101	INSTRUCTIONAL/ SALARIES	488	11 240 100 101	INSTRUCTIONAL/ SALARIES	488
11 402 100 930	INSTRUCTIONAL/ATHLETIC SUBSIDY	1,400	11 401 100 320	INSTRUCTIONAL/PURCHASED SERVICES	1,400
11 402 100 930	INSTRUCTIONAL/ATHLETIC SUBSIDY	2,622	11 401 100 600	INSTRUCTIONAL/SUPPLIES	2,622
20 270 200 580	TITLE II PART A/TRAINING/TRAVEL	1,813.62	20 270 200 500	TITLE II PART A/TRAINING/REGISTRATIONS	1,813.62

## **Education and Curriculum**

Susan Alcuri, Chairperson  
Josephine Malaniak, Co-Chairperson  
Chris Andrinopoulos  
Sheri Jarvis

Any Board member who takes exception to any of the following listed actions under the category of Education and Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Susan Alcuri second by Ron Grillo that the following Education and Curriculum Committee actions of the Board numbered 1 through 5 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the 2018 John C. MacLean Scholarship Awards Program. Copy on file.
2. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the revised calendar, which indicates the correct number of school days for teachers and students, for the 2018-19 school year.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following job descriptions:
  - Staff Developer of Curriculum, Instruction, Assessment and Technology
4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Community Living Skills program for Pre-K through grade 6 special education students.
5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the 2018 Safe Routes To School Program, Grant Application by the Lyndhurst Township, for the Lyndhurst Schools Pedestrian and Bicycling Safety Project.



**LYNDHURST PUBLIC SCHOOLS  
SCHOOL YEAR 2018-2019**

	S	M	T	W	T	F	S
<b>SEPTEMBER</b>							1
	2	3	4	5	6	7	8
19 Days/T	9	10	11	12	13	14	15
18 Days/S	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

	S	M	T	W	T	F	S
<b>OCTOBER</b>		1	2	3	4	5	6
	7	8	9	10	11	12	13
23 Days/T	14	15	16	17	18	19	20
22 Days/S	21	22	23	24	25	26	27
	28	29	30	31			

	S	M	T	W	T	F	S
<b>NOVEMBER</b>					1	2	3
	4	5	6	7	8	9	10
18 Days/T	11	12	13	14	15	16	17
18 Days/S	18	19	20	21	22	23	24
	25	26	27	28	29	30	

	S	M	T	W	T	F	S
<b>DECEMBER</b>							1
	2	3	4	5	6	7	8
16 Days/T	9	10	11	12	13	14	15
16 Days/S	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

	S	M	T	W	T	F	S
<b>JANUARY</b>			1	2	3	4	5
	6	7	8	9	10	11	12
22 Days/T	13	14	15	16	17	18	19
22 Days/S	20	21	22	23	24	25	26
	27	28	29	30	31		

	S	M	T	W	T	F	S
<b>FEBRUARY</b>						1	2
	3	4	5	6	7	8	9
15 Days/T	10	11	12	13	14	15	16
15 Days/S	17	18	19	20	21	22	23
	24	25	26	27	28		

	S	M	T	W	T	F	S
<b>MARCH</b>						1	2
	3	4	5	6	7	8	9
21 Days/T	10	11	12	13	14	15	16
21 Days/S	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

	S	M	T	W	T	F	S
<b>APRIL</b>						1	2
	3	4	5	6	7	8	9
16 Days/T	10	11	12	13	14	15	16
16 Days/S	17	18	19	20	21	22	23
	24	25	26	27	28	29	30

	S	M	T	W	T	F	S
<b>MAY</b>					1	2	3
	4	5	6	7	8	9	10
22 Days/T	11	12	13	14	15	16	17
22 Days/S	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

	S	M	T	W	T	F	S
<b>JUNE</b>							1
	2	3	4	5	6	7	8
14 Days/T	9	10	11	12	13	14	15
14 Days/S	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

Total School Days for Students 184\*

Total School Days for Teachers 186

**\* IF MORE THAN (3) EMERGENCY DAYS ARE NEEDED, SPRING RECESS WILL BE ADJUSTED.**

September	4	Staff Only	November	8,9	District closed -Teacher Convention
September	5	First Day	November	21	4 Hour day - all schools
September	6,7	4 Hour Day	November	22,23	Thanksgiving Recess
September	13	4 Hr. Day Grades 3 & Grades 9-12	December	21	4 Hour day - all schools
		Single Session Day for Memorial and LHS ONLY	December 24 to January 1st		Winter Recess
		Back-to-School Night Memorial & LHS	January	21	4 Hour Day - Faculty PD
September	20	4 Hour Day - Grades 4-8 & Pre-K	February	18-22	Presidents Day Recess
		Single Ses. Day Grds. 4-8 & PreK ONLY	April	19-26	Spring Recess
		Back-To-School Night Grd 4-8 & PreK	May	27	Memorial Day -School Closed
September	27	4 Hour Day - Grades K-2 ONLY	June	18	4 Hour day - all schools
		Single Session Day - Grades K-2	June	19	HS Graduation 4 Hour day
		Back-To-School Night for Grades K-2	June	20	8th Grade Graduation 4 Hour day
October	8	Columbus Day -No School (PD for Faculty)	June	20	Last Day of School 4 Hour day
November	6	Election Day -Single Session Day			

 school closed     Staff Only     4 Hour Day

(Revised 6/4/2018)

## Policies and Rules/Regulations

Joseph Abruscato, Chairperson  
 Ronald Grillo, Co-Chairperson  
 James Donovan  
 Susan Alcuri

Any Board member who takes exception to any of the following listed actions under the category of Policies and Rules/Regulations Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Joseph Abruscato second by Susan Alcuri that the following Policies and Rules/Regulations Committee actions of the Board numbered 1. through 3 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Doctrine of Necessity.
2. BE IT RESOLVED, that the Lyndhurst Board of Education affirms the Superintendent's decision in HIB investigations for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time, Date, Purpose</u>
Summer Music Program	Jefferson School Gym/Art & Resource Rm.	7:30 am – 1:00 pm 6/25, 6/26, 6/27, 6/28, 7/2, 7/3/18 Summer Music Program
Jefferson/Columbus PTA	Jefferson School Gym	11:00 am – 2:00 pm 6/13/18 Anti-Bullying Assembly
Jefferson/Columbus PTA	Columbus School School Yard	9:00 am – 12:00 pm 6/15/18 End of Year Fun Day



Lincoln School PTA

Lincoln School  
Art Room

6:00 pm – 8:00 pm  
5/30/18  
PTA Meeting

Roosevelt School PTA

Roosevelt School  
School Yard

8:30 am – 3:30 pm  
6/8/18  
Year End Student Fun Day

## **DOCTRINE OF NECESSITY**

**WHEREAS**, the School Ethics Act (N.J.S.A. 18A:12-21 et seq.) was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

**WHEREAS**, the School Ethics Commission has provided guidance in Public Advisory Opinion A03-98, regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

**WHEREAS**, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

**WHEREAS**, in keeping with the Legislative purpose as set forth in N.J.S.A.18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

**NOW THEREFORE BE IT RESOLVED** that the Lyndhurst Public School District Board of Education hereby invokes the Doctrine of Necessity for the reason of personnel and negotiations and that it must do so because of the conflicts of interest for board members Joseph Abruscato, Susan Alcuri, Ronald Grillo, Sheri Jarvis, Josephine Malaniak, and James "Chizzie" Vuono who have a conflict due to union membership and family relatives; and

**BE IT FURTHER RESOLVED** that the Lyndhurst Public School District Board of Education is herewith meeting the requirement to read the resolution at a regularly scheduled public meeting, will post it where it posts public notices for 30 days and will provide the School Ethics Commission with a copy of the resolution as required by the Decision of the School Ethics Commission.



**Community Relations and Safety/Security:**

Josephine Malaniak, Chairperson  
 Sheri Jarvis, Co-Chairperson  
 Erin Keefe  
 Joseph Abruscato

Any Board member who takes exception to any of the following listed actions under the category of Community Relations and Safety/Security Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Sheri Jarvis second by Sue Alcuri that the following Community Relations and Safety/Security Committee actions of the Board numbered 1 through 4 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

1. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on May 25, 2018 in front of Jefferson School. This bus evacuation drill was held by Linda Kost, Transportation Coordinator.
2. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on June 8, 2018 in front of Washington School. This bus evacuation drill was held by Linda Kost, Transportation Coordinator.
3. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on June 11, 2018 at the High School band room entrance on Weart Avenue. This bus evacuation drill was held by Linda Kost, Transportation Coordinator.
4. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on June 13, 2018 at Memorial Campus. This bus evacuation drill was held by Linda Kost, Transportation Coordinator.

**Athletic/Student Activities/Substance Abuse Committee**

Sheri Jarvis, Chairperson  
 Ronald Grillo, Co-Chairperson  
 James Donovan  
 Susan Alcuri

Any Board member who takes exception to any of the following listed actions under the category of Athletic/Student Activities/Substance Abuse Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Josephine Malaniak second by Susan Alcuri that the following Athletic/Student Activities/Substance Abuse Committee actions of the Board numbered 1 through 2 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve August 6, 2018 as the start date for the mandatory NJSIAA Heat Acclimation.
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following dates and times for summer high school practice and/or game activities:

Cheering:

- Monday-Thursday (1 day a week)
- 10:00 am – 12:00 pm
- Camp: July 6, 7, 8, 2018
- 9:00 am – 1:00 pm
- Camp: August 14, 15, 16, 2018
- 9:00 am – 1:00 pm
- LHS Football and Practice Field

Football:

- Monday-Saturday
- Time will vary
- LHS Football Field & Weight Room

Cross Country:

- Monday-Friday
- 10:00 am – 2:00 pm
- Weight Room, LHS Track, Town route

Girls Volleyball:

- July: Tuesday & Thursday 3:30 pm – 5:00 pm
- August: Monday–Saturday
- Times Vary
- LHS Gym

Official Minutes  
 Lyndhurst Board of Education Meeting  
 June 18, 2018



**Girls Soccer:**

- June & July: Tuesday & Thursday
- August: Monday–Saturday
- Times Vary
- LHS Rec Field

**Boys Soccer:**

- August: Monday–Saturday
- Times Vary
- LHS Rec Field

**Girls Basketball:**

- July: Monday & Wednesday
- 6:00 pm – 9:00 pm
- LHS Gym
- July: Tuesday & Thursday
- Summer League in Kearny
- Times Vary

**Boys Basketball:**

- July: Tuesday & Thursday
- 5:30 pm – 8:00 pm
- LHS Gym

**Wrestling:**

- July 6-9 Rutgers Wrestling Camp
- July & August: Tuesday – Thursday
- Times Vary
- Lyndhurst Rec Gym & LHS Field House

Black out weeks July 27–August 5, 2018.

## **New Business**

Motion made by Ron Grillo second by Susan Alcuri that the following New Business actions of the Board numbered 1 through 1 exception actions be adopted.

Roll Call For: (8) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

Recuse: (1) Joseph Abruscato

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Superintendent's Evaluation for the 2017-2018 school year.

Motion made by Ron Grillo second by Susan Alcuri that the following Athletic/Student Activities/Substance Abuse Committee actions of the Board numbered 2 through 7 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Ronald Grillo, Joseph Abruscato, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

2. BE IT RESOLVED, that the Lyndhurst Board of Education authorize the superintendent of schools, to hire staff over the summer months with retroactive Board approval.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the application to establish a Self-Contained ABA Kindergarten Class at Washington School for the 2018-19 school year.
4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Record/South Bergenite as the official newspaper for notifications, for the 2018-19 school year.
5. BE IT RESOLVED, that the Lyndhurst Board of Education appoint Peter Summers to do district printing, for the 2018-19 school year, at \$24.00 per hour.
6. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Certification of Implementation of Corrective Action Plan for the fiscal year 2016-17 audit, that was presented at the public meeting on January 8, 2018.
7. BE IT RESOLVED, that the Lyndhurst Board of Education approve the re-design (scope) to the current Referendum project, which includes the value engineering at Roosevelt, Franklin, and Washington as well as the re-design of Columbus, for the review and approval by the State Department of Education.



## **Personnel Committee**

Any Board member who takes exception to any of the following listed actions under the category of Personnel may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Joseph Abruscato seconded by Ron Grillo that the following Personnel actions of the board numbered 1 through 24 exception actions be adopted.

Roll Call For: (9) Josephine Malaniak, Sheri Jarvis, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, Susan Alcuri and James Vuono.

Abstain: #13 (1) Joe Abruscato

1. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that Lisa Klein, be approved as the Staff Developer of Curriculum, Instruction, Assessment and Technology, at a salary of \$149,285.00, effective July 1, 2018.
2. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve the following teachers for the 2018-19 school year, effective September 1, 2018:  
  
 Nancy Castelli, Language Arts In Class Support Teacher, Jefferson School, \$53,840.00  
 Demi Ruzzo, 7<sup>th</sup> and 8<sup>th</sup> Gr. Language Arts Teacher, Jefferson School, \$62,310.00  
 Patricia DiNicola, 4<sup>th</sup> Gr. Language Arts and Science Teacher, Jefferson School \$54,910.00  
 Maria Roofe, 3<sup>rd</sup> Gr. Language Arts & Special Studies Teacher, Memorial Campus \$62,310.00  
 Sally Ann Martinez, 3<sup>rd</sup> Gr. Language Arts & Special Studies Teacher, Memorial Camp. \$54,910.00
3. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve John Sedlock for the position of Information and Technology Specialist, for the 2018-19 school year, effective July 1, 2018, at a salary of \$93,275.00.
4. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve James Hyman for the position of Information and Technology Specialist, for the 2018-19 school year, effective July 1, 2018, at a salary of \$93,275.00.
5. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Keith Matino as Director of Custodians and Maintenance and IPM Coordinator, at a salary of \$84,048.00, for the 2018-19 school year, effective July 1, 2018.
6. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve Leidy Mariano-Santiago for the position of Custodian, Step 1, \$33,760.00 for the 2018-19 school year, effective July 1, 2018.

7. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve Domenick Sellari for the position of Custodian, Step 1, \$33,760.00 for the 2018-19 school year, effective July 1, 2018.
8. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve Flor Rogers for the position of Custodian, Step 1, \$33,760.00 for the 2018-19 school year, effective July 1, 2018.
9. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve Joseph Catena for the position of Part-Time Custodian, at a salary of \$14,000.00, for the 2018-19 school year, effective July 1, 2018.
10. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve Youssef Moukraj for the position of Part-Time Custodian, at a salary of \$14,000.00, for the 2018-19 school year, effective July 1, 2018.
11. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Board approve Monica Burgos for the position of Part-Time Custodian, at a salary of \$14,000.00, for the 2018-19 school year, effective July 1, 2018.
12. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Patrick Auteri as a permanent substitute, at a salary of \$22,000.00, at Lyndhurst High School, for the 2018-19 school year.
13. BE IT RESOLVED, that the Lyndhurst Board of Education approve a 2.00% pay increase for Valerie Troncone, at a salary of \$85,752.00 for the 2017-18 school year and \$87,467.00 for the 2018-19 school year.
14. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Kari Sabo, as a 1:1 out-of-district aide, at \$17,412.00, for the 2018-19 school year.
15. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the following Child Study Team positions at a rate of \$35.00 per hour, not to exceed 225 hours, for the summer months, effective July 1, 2018.

Jill Birnback  
 Toni Ann Devlin  
 Angela Iannitelli  
 Lauren Keogh  
 Julio Leiva  
 Theresa Lopatosky  
 Olivia Jaegge  
 Jill Tozduman



16. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the following positions, for the 2018-19 school year:

Janice Martin	Part Time Social Worker	\$340.00 per case
Anne Somma-DeJulia	Part Time LDT-C	\$340.00 per case
Frank Fabiano	ABA Therapist	\$30.00 per hour
Thomas Kroncke	1:1 Bus Aide	\$21.00 per hour
Joanne Guirland	1:1 Bus Aide	\$21.00 per hour

17. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the Summer Enrichment Remedial positions at a salary of \$3,000.00, effective July 2, 2018 through July 30, 2018:

Lauren Finch	Kindergarten
Katie-lynn Roofe	Kindergarten
Maria Roofe	Grade 1
Samantha Mickendrow	Grade 2
Lisa Troncone	Grade 2
Sally Ann Martinez	Grades 3 & 4
Paula Ellis	Reading Coach
Ellen Bender	Math Coach

18. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the following fall athletic positions, for the 2018-19 school year:

Football

Rich Tuero	Head Coach	3 <sup>rd</sup> Step	\$10,460.00
Patrick Auteri	Assistant Coach	3 <sup>rd</sup> Step	\$ 7,866.00
Joseph Castagnetti	Assistant Coach	3 <sup>rd</sup> Step	\$ 7,866.00
<b>Joe Catena*</b>	Assistant Coach	*	<b>\$ 4,766.67</b>
<b>Perrin Mosca*</b>	Assistant Coach	*	<b>\$ 4,766.67</b>
<b>Carlos Dorjo*</b>	Assistant Coach	*	<b>\$ 4,766.67</b>

**\*The sum of two Step 2's will be divided equally amongst the three coaches in bold.**

Girls Soccer

Kim Hykey	Head Coach	3 <sup>rd</sup> Step	\$ 8,547.00
James Day	Assistant Coach	3 <sup>rd</sup> Step	\$ 6,300.00

Boys Soccer

Denis Jelcic	Head Coach	3 <sup>rd</sup> Step	\$ 8,547.00
Paige Montillo	Assistant Coach	2 <sup>nd</sup> Step	\$ 5,659.00

Cheering

Cheryl Ruiz	Head Coach	3 <sup>rd</sup> Step	\$ 5,626.00
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Cross Country

Michael Picardo	Head Coach	3 <sup>rd</sup> Step	\$ 9,418.00
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Ed Tessalone	Assistant Coach	3 <sup>rd</sup> Step	\$ 7,164.00
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Girls Volleyball

Steve Vahalla	Head Coach	3 <sup>rd</sup> Step	\$ 8,547.00
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Emily Ringen	Assistant Coach	3 <sup>rd</sup> Step	\$ 6,300.00
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Samantha Naszimento	Assistant Coach	3 <sup>rd</sup> Step	\$ 6,300.00
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19. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the following stipend position for the 2018-19 school year:

Richard Gress	Equipment Manager	\$9,418.00
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20. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the following winter athletic positions, for the 2018-19 school year:

Boys Basketball

Tom McGuire	Head Coach	3 <sup>rd</sup> Step	\$ 9,418.00
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Steven Mancinelli	Assistant Coach	3 <sup>rd</sup> Step	\$ 7,164.00
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Rick Ingrassia	Assistant Coach	3 <sup>rd</sup> Step	\$ 7,164.00
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Girls Basketball

Perrin Mosca	Head Coach	1 <sup>st</sup> Step	\$ 7,379.00
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Nicholas Serpico	Assistant Coach	3 <sup>rd</sup> Step	\$ 7,164.00
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21. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education accept the resignation of Anne DiScala, substitute nurse, effective June 19, 2018, with regret.
22. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education accept the resignation of Janet Ricigliano, as a per diem rotating nurse at Memorial Campus, effective June 14, 2018 with regret.
23. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Janet Ricigliano, as a substitute school nurse, at \$250 per day for the 2018-19 school year. Employment will be provisional, subject to authorization approval of criminal history background check, and subject to submission of all required application documents.



24. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education grant the following college students permission to complete their Student Teaching, Observation, and/or Internship in the Lyndhurst Public Schools in order to fulfill their course requirements:

Marisa Calderio – Felician University

Grade 2

Tuesdays and Thursdays, 9/17/18 through 12/7/18

Diane Gress – Columbus School

**MOTION TO ADJOURN MEETING**

Motion by Joseph Abruscato second by Susan Alcuri and unanimously carried, the meeting was adjourned at 8:40 pm.

Respectfully submitted,



Scott T. Bisig, M.Ed.  
School Business Administrator  
Board Secretary