

LYNDHURST BOARD OF EDUCATION

March 26, 2018

Agenda
(Meeting #4)

WELCOME, to a public meeting of the Lyndhurst Board of Education. The Board is meeting this evening for the purpose of taking official, formal action on the business of the Board and school district.

The business the Board will act on this evening, is broken down in sections in this order:

Finance/Facilities and District Planning Committee
Education and Curriculum Committee
Policies and Rules/Regulations Committee
Community Relations and Safety/Security
New Business
Personnel

The FIRST segment – Public Hearing on Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding any of the matters listed on the following pages and which the Board will be acting on this evening.

The SECOND segment – Public Hearing on Other Than Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding Board or school district matters OTHER THAN matters which appear on the following pages.

If you wish to address the Board, at either or both of these public hearing segments, you are asked to sign in on the speakers' sheet located on the podium. When your name is called, please wait until you are recognized by the Board president. When recognized, please stand up and clearly state your name and address. All questions or statements must be addressed to the Board president.

The Board, through the president, or upon permission of the president through individual Board members, may or may not respond to your comments.

Members of the public are asked to refrain from reading articles out loud at meetings. If there is an article(s) that you would like the Board to know about, please leave a copy with the Board Secretary or Business Administrator who will see to it that it gets distributed to the proper persons.

We hope your visit with us this evening will be an enjoyable and informative one.

1. CALL TO ORDER
2. SALUTE TO FLAG
3. ROLL CALL
4. PRESIDING OFFICER'S MEETING NOTICE STATEMENT
5. PRESENTATION OF RECOGNITION
6. APPROVAL OF MINUTES – #3 February 27, 2018
7. PRESENTATION 2018-19 BUDGET DRAFT
SCHOOL BUSINESS ADMINISTRATOR AND SUPERINTENDENT
8. PUBLIC HEARING ON MEETING AGENDA
9. BOARD DISCUSSION & FORMAL BUSINESS AGENDA
10. NEW BUSINESS
11. PUBLIC HEARING ON OTHER THAN MEETING AGENDA
12. ADJOURNMENT

TABLE OF CONTENTS

Finance/Facilities and District Planning Committee	Page	3
Education and Curriculum Committee	Page	6
Policies and Rules/Regulations Committee	Page	7
Community Relations and Safety/Security	Page	10
New Business	Page	11

PLEASE NOTE: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action.

Finance/Facilities and District Planning Committee

Chris Andrinopoulos, Chairperson
 Joseph Abruscato, Co-Chairperson
 Sheri Jarvis
 Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Finance/Facilities and District Planning Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following
 Finance/Facilities and District Planning Committee actions of the Board numbered
 through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of February 2018.
2. BE IT RESOLVED, that the payroll for the month ended February 28, 2018 be hereby approved and ordered paid:

February 15, 2018	\$ 1,224,117.33
February 28, 2018	\$ 1,282,734.33

3. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, February 28, 2018 and ending March 23, 2018, be hereby approved and ordered paid:

(Totals may be adjusted to reflect payments through March 26, 2018)

Charter School (Fund 10)	\$ 32,034.61
Current Expense (Fund 11)	\$ 582,432.52
Special Revenue (Fund 20)	\$ 25,600.60
Referendum 2016 (Fund 31)	\$ 0
Debt Service (Fund 40)	\$ 0
 Total	 \$ 640,067.73
 General Ledger	 \$ 230,316.03
 General Ledger (Accounts Payable)	 \$ 1,556,928.68

4. BE IT RESOLVED, that Cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of February 2018, be hereby approved and ordered paid:

Supplies	\$ 291.25
Repairs	\$ 129.00
Salaries/Payroll Taxes	\$ 45,692.60
Services	\$ 39,070.72

5. BE IT RESOLVED, that Pre-K expenses rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of February 2018, be hereby approved and ordered paid:

Miscellaneous Fees	\$ 541.32
Salaries/Payroll Taxes	\$ 36,245.32

6. BE IT RESOLVED, that the Lyndhurst Board of Education, County of Bergen, approve the preliminary 2018-2019 school year budget as follows:

Current General Expense (Fund 11)	\$40,680,468.00
Capital Outlay (Fund 12)	\$ 24,331.00
Transfer to Charter Schools	\$ 122,139.00
 TOTAL GENERAL FUND	 \$40,826,938.00
 Special Revenue (Fund 20)	 \$ 1,058,904.00
 Debt Service (Fund 40)	 \$ 649,622.00
 TOTAL EXPENDITURES/ APPROPRIATIONS	 \$42,535,464.00

BE IT FURTHER RESOLVED, that the GENERAL FUND tax levy \$38,039,648.00 is approved to support Current General Expense and \$649,622.00 to support Debt Service, for the 2018-2019 school year budget. Also included in the budget is the use of a health care adjustment of \$441,857.00.

7. BE IT RESOLVED, that the Lyndhurst Board of Education approve \$56,000.00 as the maximum travel budget for the 2018-2019 school year. This amount includes reimbursement for conferences, professional development workshops, regular school travel, meals and mileage for conferences/workshops, as well as any other associated costs for school related travel events. The maximum amount approved for 2017-2018 school year was \$55,000.00. As of March 26, 2018 the total amount spent was \$9,021.39.

8. BE IT RESOLVED, that the Lyndhurst Board of Education approve a maximum dollar budget limit for the 2018-2019 school year, for the following professional services:

Architect	\$ 30,000.00
Auditor	\$ 45,000.00
Legal Services	\$ 160,000.00
School Doctor	\$ 35,000.00

9. BE IT RESOLVED, that the Lyndhurst Board of Education approve the 2018-2019 Joint Transportation Agreement.
10. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Professional Development opportunities.

BE IT RESOLVED THAT THE LYNDHURST BOARD OF EDUCATION APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF FEBRUARY 2018					
11 000 217 106	EXTRAORDINARY SERVICES/OTHER SALARIES	215	11 000 217 600	EXTRAORDINARY SERVICES/SUPPLIES	215
11 000 217 106	EXTRAORDINARY SERVICES/OTHER SALARIES	117	11 000 217 320	EXTRAORDINARY SERVICES/PURCHASED SERVICES	117
11 000 240 320	SUPPORT SERVICES-SCHOOL ADM./PURCH. SERV.	1,930	11 000 218 600	STUDENT SUPPORT-REGULAR/SUPPLIES	1,930
11 000 219 104	STUDENT SUPPORT-SPECIAL/OTHER PROF SALARIES	92	11 000 219 600	STUDENT SUPPORT-SPECIAL/SUPPLIES	92
11 000 230 630	SUPPORT SERVICES-GEN ADM.- BD. MTG. SUPPLIES	500	11 000 230 610	SUPPORT SERVICES-GEN ADM.- SUPPLIES	500
11 204 100 106	INSTRUCTIONAL/OTHER SALARIES	832	11 204 100 101	INSTRUCTIONAL/SALARIES	832
11 213 100 106	INSTRUCTIONAL/OTHER /SALARIES	1,800	11 213 100 101	INSTRUCTIONAL/OTHER /SALARIES	1,800
11 204 100 101	INSTRUCTIONAL/OTHER SALARIES	20	11 215 100 101	INSTRUCTIONAL/OTHER SALARIES	20
11 105 100 101	INSTRUCTIONAL/SALARIES	375	11 401 100 390	INSTRUCTIONAL/PURCHASED SERVICES	375
11 105 100 101	INSTRUCTIONAL/SALARIES	9,341	11 401 100 600	INSTRUCTIONAL/SUPPLIES	9,341
11 105 100 101	INSTRUCTIONAL/SALARIES	1,300	11 402 100 320	INSTRUCTIONAL/PURCHASED SERVICES	1,300
11 105 100 101	INSTRUCTIONAL/SALARIES	9,875	11 402 100 390	INSTRUCTIONAL/PURCHASED SERVICES	9,875
11 105 100 101	INSTRUCTIONAL/SALARIES	463	11 402 100 600	INSTRUCTIONAL/SUPPLIES	463
11 105 100 101	INSTRUCTIONAL/SALARIES	85,000	11 800 330 930	TRANSFER TO COVER PRE-K DEFICIT	85,000

Education and Curriculum

Susan Alcuri, Chairperson
Josephine Malaniak, Co-Chairperson
Chris Andrinopoulos
Sheri Jarvis

Any Board member who takes exception to any of the following listed actions under the category of Education and Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Education and Curriculum Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the proposal of the National Honor Society Advisors and the High School Administration, effective 2018-19 school year, to
 - Increase the scholastic achievement for initial membership into the Lyndhurst High School chapter of the National Honor Society to a weighted GPA of 3.7 (currently, 3.5) at the beginning of the Junior or Senior year;
 - Increase the minimum membership maintenance requirement to a weighted GPA of 3.5 (currently, 3.2); and
 - Modify the initial membership requirements to require that the weighted GPA for initial membership includes at least one Honors or AP course from the following departments: Business & Technology, Language Arts, Mathematics, Science, Social Studies, or World Language
 - Modify the maintenance requirements so that membership maintenance requires enrollment by the NJHS member in *at least one* of the following course types:
 - Any Honors or AP course offered at LHS
 - Any school-approved VHS course offered at LHS
 - Peer Group Connection Program
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the opening of all schools for single session days on April 2 and 3, 2018 to serve as make up days for the use of 2 additional snow days during the 2017-18 school year. All schools will remain closed on Friday, March 30th and April 4, 5, and 6 for spring recess.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of the IEP Driven Transportation Guidelines for determining whether or not transportation should be part of a student's IEP.
4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of the ESY Criteria Checklist for determining whether or not a student is eligible for Extended School Year services.

DOCTRINE OF NECESSITY

WHEREAS, the School Ethics Act (N.J.S.A. 18A:12-21 et seq.) was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, the School Ethics Commission has provided guidance in Public Advisory Opinion A03-98, regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A.18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the Lyndhurst Public School District Board of Education hereby invokes the Doctrine of Necessity for the reason of personnel and negotiations and that it must do so because of the conflicts of interest for board members Joseph Abruscato, Susan Alcuri, Ronald Grillo, Sheri Jarvis, Josephine Malaniak, and James “Chizzie” Vuono who have a conflict due to union membership and family relatives; and

BE IT FURTHER RESOLVED that the Lyndhurst Public School District Board of Education is herewith meeting the requirement to read the resolution at a regularly scheduled public meeting, will post it where it posts public notices for 30 days and will provide the School Ethics Commission with a copy of the resolution as required by the Decision of the School Ethics Commission.

Policies and Rules/Regulations

Joseph Abruscato, Chairperson
 Ronald Grillo, Co-Chairperson
 James Donovan
 Susan Alcuri

Any Board member who takes exception to any of the following listed actions under the category of Policies and Rules/Regulations Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Policies and Rules/Regulations Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Doctrine of Necessity.
2. BE IT RESOLVED, that the Lyndhurst Board of Education affirms the Superintendent's decision in HIB investigations for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the First Reading of the following policies and regulations:

 P 0155 Board Committees (Revised)
4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Second Reading of the following policies and regulations:

 P 3437 Military Leave
 P 4437 Military Leave
 R 5460.1 (High School Transcripts-Revised) (Mandated)
 P 5516.01 (Student Tracking Devices)
 R 7101 Educational Adequacy of Capital Projects
 P 7425 Lead Testing of Water in Schools
 P & R 7440 (School District Security-Revised) (Mandated)
 P & R 7441 (Electronic Surveillance in School Buildings and on School Grounds -Revised) (Mandated)
 P 8507 (Breakfast Offer Versus Serve "OVS"-Revised) (Mandated)
 P 8630 (Bus Driver/Bus Aide Responsibility-Revised) (Mandated)
 R 8630 (Emergency School Bus Procedures-Revised) (Mandated)
 P 9242 Use of Electronic Signatures

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time, Date, Purpose</u>
Jefferson/Columbus PTA	Jefferson Gym	6:00 pm – 8:00 pm 3/29/18 Dance
Lyndhurst Booster Club	HS Concession Stand	7:00 am – 5:00 pm 4/7/18 Rich Pezzola Memorial Relays
Lyndhurst Parks Dept.	Jefferson School Field	6:00 pm – 9:30 pm Monday through Friday 9:00 am – 1:00 pm Saturday's 3/1/18 through 6/30/18 Lacrosse Practice
Lyndhurst Parks Dept.	High School Parking Lot	7:00 am – 3:00 pm 6/9/18 Car Wash/Little League Travel Baseball
Lyndhurst Parks Dept.	High School	7:00 am – 3:00 pm 7/9/18 – 8/17/18 Day Camp
Lyndhurst Parks Dept. Scarlet Aquatics	High School Gym	7:00 am – 5:30 pm 3/3/18 & 3/4/18 Swim Meet
Special Angels	High School Gym	3:30 pm – 10:00 pm 4/28/18 Shooting for the Stars
Washington PTA	Memorial Campus All Purpose Room	6:00 pm – 9:00 pm 3/19/18 PTA Meeting
Washington PTA	Memorial Campus All Purpose Room	6:00 pm – 9:00 pm 4/23/18 PTA Meeting

Washington PTA

All Purpose Room

5:00 pm – 7:00 pm
4/20/18
Scholastic Book Fair
Set-up

8:30 am – 3:30 pm
4/23/18
Scholastic Book Fair

Community Relations and Safety/Security:

Josephine Malaniak, Chairperson
 Sheri Jarvis, Co-Chairperson
 Erin Keefe
 Joseph Abruscato

Any Board member who takes exception to any of the following listed actions under the category of Community Relations and Safety/Security Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Community Relations and Safety/Security Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the submission of the Student Data System reporting period 1 data to the New Jersey Department of Education.
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Memorandum of Understanding, approving Cresthill Academy, located at 300 Forest Avenue, Lyndhurst, New Jersey to use Roosevelt School as an evacuation site in emergent situations.

New Business

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the request for proposals (RFP) of consultation services in administering an Employee Health Benefit Self-Funded Plan. Whereas, insurance consultation services shall include complete management including general administration, claim processing and required investigation, statistical services and procurement of reinsurance coverage.