

LYNDHURST BOARD OF EDUCATION

January 9, 2017

Agenda

(Meeting # 2)

WELCOME, to a public meeting of the Lyndhurst Board of Education. The Board is meeting this evening for the purpose of taking official, formal action on the business of the Board and school district.

The business the Board will act on this evening, as contained on the following pages, is broken down in sections in this order:

New Business

Finance/Facilities and District Planning Committee

Education and Curriculum Committee

Policies and Rules/Regulations Committee

Athletics/Student Activities/Substance Abuse Committee

Community Relations and Safety/Security Committee

The FIRST segment – Public Hearing on Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding any of the matters listed on the following pages and which the Board will be acting on this evening.

The SECOND segment – Public Hearing on Other Than Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding Board or school district matters OTHER THAN matters which appear on the following pages.

If you wish to address the Board, at either or both of these public hearing segments, you are asked to sign in on the speakers' sheet located on the podium. When your name is called, please wait until you are recognized by the Board president. When recognized, please stand up and clearly state your name and address. All questions or statements must be addressed to the Board president.

The Board, through the president, or upon permission of the president through individual Board members, may or may not respond to your comments.

Members of the public are asked to refrain from reading articles out loud at meetings. If there is an article(s) that you would like the Board to know about, please leave a copy with the Board Secretary or Business Administrator who will see to it that it gets distributed to the proper persons.

We hope your visit with us this evening will be an enjoyable and informative one.

1. CALL TO ORDER
2. SALUTE TO FLAG
3. ROLL CALL
4. PRESIDING OFFICER'S MEETING NOTICE STATEMENT
5. APPROVAL OF MINUTES – #18 November 21, 2016
 #19 January 4, 2017
 # 1 January 4, 2017
5. PUBLIC HEARING ON MEETING AGENDA
6. BOARD DISCUSSION & FORMAL BUSINESS AGENDA
7. UNFINISHED BUSINESS
8. NEW BUSINESS
9. SUPERINTENDENT'S REPORT – VERBAL PRESENTATION
10. PUBLIC HEARING ON OTHER THAN MEETING AGENDA
11. ADJOURNMENT

TABLE OF CONTENTS

New Business	Page 3
Finance/Facilities and District Planning Committee	Page 4
Education and Curriculum Committee	Page 7
Policies and Rules/Regulations Committee	Page 9
Athletics/Student Activities/Substance Abuse Committee	Page 12
Community Relations and Safety/Security Committee	Page 13

PLEASE NOTE: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action.

New Business

Any Board member who takes exception to any of the following listed actions under the category of New Business may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Athletics/Student Activities/Substance Abuse Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached committees of the Lyndhurst Board of Education. See attached document.
2. BE IT RESOLVED, that the Lyndhurst Board of Education accept a donation of \$116.64 from Ohiopyle Prints, Inc., with appreciation.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following Public Session Meeting dates. These sessions will be held at Lyndhurst High School in the auditorium at 6:30 pm:

January 9, 2017
February 27, 2017
March 27, 2017
April 24, 2017
May 31, 2017

June 26, 2017
August 28, 2017
September 25, 2017
October 30, 2017
November 27, 2017

4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following Work Session dates. These sessions be held at the Lyndhurst Board of Education office conference room at 6:30 pm and will have no public action:

February 13, 2017
March 20, 2017
April 18, 2017
May 22, 2017

June 19, 2017
August 21, 2017
September 18, 2017
October 23, 2017
November 20, 2017

Finance/Facilities and District Planning Committee

Ronald Grillo, Chairperson
 Chris Andrinopoulos, Co-Chairperson
 Beverly Alberti
 Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Finance/Facilities and District Planning Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following
 Finance/Facilities and District Planning Committee actions of the Board numbered
 through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, by the Lyndhurst Board of Education that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ended November 30, 2016 and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. A copy of the certification shall be included in the minutes.
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of November 2016.
3. BE IT RESOLVED, that the payroll for the month ended November 30, 2016, be and the same is hereby approved and ordered paid:

November 15, 2016	\$ 1,151,767.66
November 30, 2016	\$ 1,246,475.39

4. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for January 9, 2017, be and the same are hereby approved and ordered paid:

Charter School (Fund 10)	\$ 8,718.00
Current Expense (Fund 11)	\$ 1,094,787.99
Special Revenue (Fund 20)	\$ 90,531.29
Debt Service (Fund 40)	\$ 34,425.00
 Total	 \$ 1,228,462.28
 General Ledger	 \$ 227,123.05

5. BE IT RESOLVED, that cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the Month of November 2016, be and the same are hereby approved and ordered paid:

Salaries / Payroll Taxes	\$	32,798.09
Repairs	\$	22,450.00

6. BE IT RESOLVED, that the Audit Report of the Lyndhurst Board of Education for the fiscal year ended June 30, 2016 submitted by DiMaria & DiMaria LLP shall be accepted. The findings of each category of the report is as follows:

Administrative Practices and Procedures

No errors

Financial Planning, Accounting and Reporting

No errors

School Purchasing Programs

No errors

School Food Service

No errors

Student Body Activities

No errors

Application For State School Aid

No errors

Public Transportation

No errors

Facilities and Capital Assets

No errors

Miscellaneous

No errors

Statues of Prior Year's Findings/Recommendations

There were no audit findings or recommendations in the prior year.

The above synopsis was prepared from the Comprehensive Annual Financial Report of the Lyndhurst School District for the fiscal year July 1, 2015 to June 30, 2016. This Comprehensive Annual Financial Report is on file at the office of the Secretary to the Board of Education and may be inspected by an interested person.

7. BE IT RESOLVED, that the payroll for the month ended December 23, 2016, be and the same is hereby approved and ordered paid:

December 15, 2016	\$ 1,154,326.13
December 23, 2016	\$ 1,151,727.13

8. BE IT RESOLVED, that cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the Month of December 2016, be and the same are hereby approved and ordered paid:

Salaries / Payroll Taxes	\$ 35,129.43
Services	\$ 53,414.82
Repairs	\$ 1,813.00

9. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Memorandum of Agreement for the Association of Lyndhurst Administrators, effective July 1, 2015 through June 30, 2020.
10. BE IT RESOLVED, that the Lyndhurst Board of Education approve the 2016-2017 Joint Transportation Agreement with Englewood.
11. BE IT RESOLVED, that the Lyndhurst Board of Education accept the New Jersey Nonpublic Security Aid Program submission, for the 2016-2017 school year, in the amount of \$16,700.00
12. BE IT RESOLVED, that the Lyndhurst Board of Education approve Mutual of Omaha Investor Services, Inc. as a vendor for 403 B and 457 services.
13. BE IT RESOLVED, that the Lyndhurst Board of Education recognizes the damage from December 22, 2016 when the heater coils in four (4) of the existing heat exchanger at the high school had burst due to the cold temperatures and acknowledges that this is an emergent situation since this is effecting the overall heating of the classrooms. In accordance with N.J.A.C. 5:34-6.1 emergency purchasing pursuant to N.J.S.A:11-6 or 18A:18A-7, accordingly.

Education and Curriculum

Susan Alcuri, Chairperson
 Beverly Alberti, Co-Chairperson
 James Donovan
 Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Education and Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Education and Curriculum Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve an after-school tutoring program to assist select students with math and literacy skills. This program in its entirety will be funded through the 2016-17 Title I funds and will run on given Tuesday and Thursday afternoons from late January through late March at select elementary schools (to be determined based on enrollment and availability).
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve a posting for coordinators and/or tutors for an after-school tutoring program to assist select students with math and literacy skills. This program will be funded through the 2016-17 Title I funds and will run on Tuesday and Thursday afternoons from late January through late March. Compensation will be as per the contractual hourly rate of \$27.00.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve an evening event in late January/early February 2017, hosted by select administrators, that will provide our district parents with information (beyond the standard scores, percentages, and comparisons) related to our district's 2016 assessment scores in the areas of mathematics, literacy and science (PARCC, NJASK, and NJBCT). Parents of students who participated in these 2016 assessments are encouraged to bring their child's score report(s) so they may better understand the information provided. This evening event will also provide parents with information related to the Spring 2017 administration of these same assessments. Date, time and location of event to be determined.

4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the proposed 2017 PARCC schedule for grades 3-8 and for grades 9-12 as noted below:

Proposed 2017 PARCC Schedule for Lyndhurst High School

Modified Single Session Testing Day Schedule
*(Only for students and staff who are testing, all others
 will have a regular day of school.)*

8:10 am -12:45 pm*

**Students will be dismissed 12:10pm if testing is complete.*

Homeroom.....8:10 am – 8:20 pm
 Testing.....8:20 am – 12:45 pm

This schedule accommodates the contractual requirement of providing high school teachers with a 40 minute lunch and 80 minutes of prep time.

General education students will test in the gymnasium by their grade level.
 ELL, special education, and 504 students will test in a classroom as a small group.

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve that the 2017-18 Kindergarten registration take place on 3 select days (TBD) during the week of February 13, 2017 from 9 am - 11am and from 12-2pm. In addition, two evenings this week will be set aside for registration from 6:00-8:00 (location TBD). Registration packets will be available on the district website starting January 16, 2017. Hard copies will be made available at the entryway to central office. No school assignments will be given at time of registration, but will be provided in late spring/early summer. Kindergarten screenings for all registered students will take place in May 2017.

Policies and Rules/Regulations

James Donovan, Chairperson
 Christopher Musto, Co-Chairperson
 Susan Alcuri
 Chris Andrinopoulos

Any Board member who takes exception to any of the following listed actions under the category of Rules & Regulations Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Policies and Rules/Regulations Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Doctrine of Necessity.
2. BE IT RESOLVED, that the Lyndhurst Board of Education affirms the Superintendent's decision in HIB investigations for the reasons set forth in the Superintendent's decision to he students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time, Date, Purpose</u>
Lynd. Parks Dept.	LHS Gym	7:00 am – 12:00 pm 2/11/17 Wrestling
	LHS Gym	6:00 am – 6:00 pm 2/24/17 After Basketball 2/25/17 All day Cheer Competition
	LHS Gym	5:30 pm – 9:30 pm 1/13, 1/18, 2/3 Wrestling Matches
Lyndhurst Music Assoc.	Gym Foyer	5:30 pm – 10:00 pm 12/7/16 & 12/8/16 Holiday Bake Sale

Lyndhurst Booster Club	Gym Foyer	12/16, 20,33,26,27,29 1/3,5,7,10,17,19,20,26 2/2,9,10,14,16,21,23,24 Wrestling Concession Stand
		12/13,20 1/3,7,10,17,24 1/10,14,21,23 Girls BB Concession Stand
		12/16,22,26,27,29 1/5,12,19,20,26 2/2,9,16,24 Boys BB Concession Stand
Roosevelt School PTA	RS Gym	9:00 am – 2:00 pm 12/13 & 12/14/16 Holiday Shop
	RS Front Yard	1:00 pm – 5:00 pm 12/16/16 Holiday Plant Sale
Franklin School PTA	FS Classrooms	3:15 – 4:15 pm 12/1/16 Mad Science Make-up Class
	FS Classroom	7:00 pm – 9:00 pm 1/11/16 General PTA Meeting
Washington/Memorial PTA	MC Classrooms	3:00 – 4:00 pm 1/5, 1/12, 1/19, 1/26, 2/2, 2/9 Brixology

4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the First Reading of the following policies and regulations:

P & R 1510	Americans with Disabilities Act – Revised
P 2415.30	Title I - Educational Stability for Children in Foster Care - New
P & R 2418	Section 504 of the Rehabilitation Act of 1973 --Students – New
P & R 5116	Education of Homeless Children
P & R 8330	Student Records – Revised

5. PROCLAMATION FROM NEW JERSEY SCHOOL BOARDS ASSOCIATION:
 WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and
- WHEREAS, The Lyndhurst Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
- WHEREAS, The Lyndhurst Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and
- WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
- WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation and Advanced Placement offerings and test scores. Now, therefore, be it
- RESOLVED, That the Lyndhurst Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as School Board Recognition Month; and be it further
- RESOLVED, That the Lyndhurst Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Athletics/Student Activities/Substance Abuse

Sheri Jarvis, Chairperson
 Ronald Grillo, Co-Chairperson
 James Donovan
 Susan Alcuri

Any Board member who takes exception to any of the following listed actions under the category of Athletics/Student Activities/Substance Abuse Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Athletics/Student Activities/Substance Abuse Committee actions of the Board numbered _____ through _____ exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Supervisor of Athletics, in coordination with the LHS Principal and Assistant Principal, pilot a program for the Spring 2017 season that will merge the Boys' and Girls' Track teams under the leadership design of a Head Coach and an Assistant Head Coach, supported by a group of assistant coaches. All current stipends will remain in place and at the contractual rate. The candidate selected under the current position of "Boys Head Track Coach" will serve as the Head Coach and the candidate selected under the current position of "Girls Head Track Coach" will serve as the Assistant Head Coach in this year's pilot of this new, co-ed team configuration.

Community Relations and Safety/Security Committee

Christopher Musto, Chairperson
 Josephine Malaniak, Co-Chairperson
 Beverly Alberti
 Sheri Jarvis

Any Board member who takes exception to any of the following listed actions under the category of Safety and Security Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ second by _____ that the following Rules & Regulations Committee actions of the Board numbered _____ through _____ exception actions be adopted.

1. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on October 28, 2016 at South Bergen Jointure/Lodi Campus 123 Union Street, Lodi, NJ. This bus evacuation drill was held by Lauren Basso, Principal, Nick Latti, Bus Driver and Johna Garlepp, Bus Aide.
2. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on December 5, 2016 at Lyndhurst High School in front of the Main Office, 400 Weart Avenue, Lyndhurst, NJ. Lt. Robert Jankowski and Sgt. Robert Wartel, both of the Lyndhurst Police Department and Linda Kost, Transportation Coordinator conducted the drill.
3. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on December 6, 2016 in front of Washington School, 709 Ridge Road, Lyndhurst, NJ. The bus evacuation drill was conducted by Lt. Robert Jankowski and Sgt. Robert Wartel, both of the Lyndhurst Police Department. Also in attendance were Principal, Mrs. Elba Castrovinci and Linda Kost, Transportation Coordinator.
4. BE IT RESOLVED, that the Lyndhurst Board of Education conducted a School Bus Emergency Evacuation Drill on December 7, 2016 in front of Jefferson School, 336 Lake Avenue, Lyndhurst, NJ. The bus evacuation drill was conducted by Lt. Robert Jankowski, of the Lyndhurst Police Department and Linda Kost, Transportation Coordinator.