

Meeting #26

Lyndhurst, NJ
November 12, 2012

The Lyndhurst Board of Education held a Regular meeting on November 12, 2012 at 8:04 p.m.

Call to Order

President Young called the meeting to order at 8:04 p.m. and requested all those present to stand for the Pledge of Allegiance.

Roll Call

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

Also present: Tracey Marinelli, Superintendent of Schools; David DiPisa, School Business Administrator/Board Secretary.

Open Public Meeting Act

President Young announced that adequate notice of this meeting was provided, in writing, to each Board member, The Herald and News, The Record, The Observer, The South Bergenite, the Township Clerk, and posted in the lobby of the Town Hall and the Board Office.

Approval of Minutes

Motion by Ronald Grillo second by Christine Melleno that the Lyndhurst Board of Education approve the minutes of Meeting # 25, October 15, 2012.

Roll Call For:

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

Tracey L. Marinelli, Superintendent of Schools did a presentation on books, series and curriculum.

Public Comments

Agenda Items

Elaine Stella

Hurricane

David DiPisa's Contract

Non-Agenda Items

Bill Woolis

Finance Committee

Any Board member who takes exception to any of the following listed actions under the category of Finance may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Christine Melleno second by Christopher Musto that the following Finance actions of the Board numbered 1 through 10 exception actions be adopted.

Roll Call For:

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

1. BE IT RESOLVED, by the Lyndhurst Board of Education that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ended October 31, 2012 and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. A copy of the certification shall be included in the minutes.

2. BE IT RESOLVED, that the payroll for the month ended October 31, 2012 be and the same is hereby approved and ordered paid:

Payroll	\$1,890,705.48
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3. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month ended November 12, 2012 be and the same are hereby approved and ordered paid:

Charter School (Fund 10)	\$ 18,372.00
Current Expense (Fund 11)	\$ 1,298,407.83
Capital Outlay (Fund 12)	\$ 52,100.00

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Special Revenue (Fund 20)	\$ 24,131.24
Total	\$ 1,393,011.07
General Ledger	\$ 72,010.35

4. BE IT RESOLVED, that cafeteria services rendered to the Board of Education of the township of Lyndhurst, County of Bergen, for the Month of October 2012, be and the same are hereby approved and ordered paid:

Payroll/Payroll Taxes	\$ 35,520.66
Services	\$ 43,086.21

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of October 2012.
6. BE IT RESOLVED, that the Lyndhurst Board of Education approve Langdon Ford Financial, Inc. as an approved vendor for the Lyndhurst Educational Systems' 403b program.
7. BE IT RESOLVED, that the Lyndhurst Board of Education approve a service contract with Trojan Refrigeration, Inc. for November 1, 2012 to June 30, 2013.
8. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Lyndhurst Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Lyndhurst Public Schools hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Lyndhurst Public Schools in compliance with Department of Education requirements.

9. BE IT RESOLVED, that the Lyndhurst Board of Education recognizes the damage from Hurricane Sandy and acknowledges that the repair project must be completed immediately and that it is an emergent situation, in accordance with N.J.A.C. 5:34-6.1 Emergency Purchases/General requirements and the use of emergency purchasing pursuant to N.J.S.A. 40A:11-6 or 18A:18A-7 accordingly, the board will fund the project 100% out of surplus and that application will be made to our insurance and FEMA for reimbursement.

10. BE IT RESOLVED, that the Lyndhurst Board of Education approve a transfer from its surplus for \$250,000.00. Amount is determined based upon estimates for repairs due to Hurricane Sandy. This transfer will facilitate the project for repairs to the Lyndhurst School District in the aftermath of Hurricane Sandy.

Education & Curriculum Committee

Any Board member who takes exception to any of the following listed actions under the category of Education & Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Josephine Malaniak second by Ronald Grillo that the following Education & Curriculum Committee actions of the Board numbered 1 through 1 exception actions be adopted.

Roll Call For:

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

1. BE IT RESOLVED, that the Lyndhurst's 2012-2013 Nursing Services Plan has been reviewed and approved by the Bergen County Superintendent of Schools.

Rules & Regulations Committee

Any Board member who takes exception to any of the following listed actions under the category of Rules & Regulations Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Stephen Vendola second by Ronald Grillo that the following Rules & Regulations Committee actions of the Board numbered 1 through 1 exception actions be adopted.

Roll Call For:

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time, Date, Purpose</u>
NJ Hurricanes	Matera Field Softball Field	12:00 pm – 6:00 pm 10/21/12 Baseball Game
Lyndhurst Music Assoc.	High School Cafeteria	5:00 pm – 10:00 pm 10/26/12 Band Appreciation Dinner
SKYY Swim Team	High School Gym Pool	4:30 PM-8:30 PM - 11/23/12 6:30 AM-5:30 PM –11/24/12 6:30 AM-4:30 PM - 11/25/12
PTA	Roosevelt Gym	8:30 am – 3:30 pm 12/13/12 Holiday Shoppe
Lyndhurst Football	High School Field	11/9/12-Fri.- 6:00 – 9:00 pm 11/10/12-Sat.3:00-10:00 pm Play-off games

Student Activities & Recognition Committee

Any Board member who takes exception to any of the following listed actions under the category of Student Activities & Recognition Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Christine Melleno second by Christopher Musto that the following Student Activities & Recognition Committee actions of the Board numbered 1 through 3 exception actions be adopted.

Roll Call For:

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve home instruction for two (2) students, subject to state approval.

2. BE IT RESOLVED, that the Lyndhurst Board of Education grant permission for one (1) classified student to attend BCSSD Venture program in Hackensack, at a tuition of \$99,000.00, prorated, effective October 16, 2012.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve two (2) students educational instruction services at a Healthcare Treatment Center at a rate of \$30.00 per hour.

Personnel Committee

Any Board member who takes exception to any of the following listed actions under the category of Personnel Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Christine Melleno second by Ronald Grillo that the following Personnel Committee actions of the Board numbered 1 through 21 exception actions be adopted.

Roll Call For:

The following Board members answered roll call: (8) Ronald Grillo, James Hooper, Josephine Malaniak, Christine Melleno, Christopher Musto, Annie Rowe, Stephen Vendola, Ellen Young.
Absent: (1) James Cunniff

1. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education accept the resignation of Tami Shellhamer as a certificated aide in the High School, effective October 22, 2012, with regret.
2. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Sally Ann Martinez as a certificated aide in the High School, effective November 8, 2012 at a rate of \$20,000 per year. Employment will be subject to approval, upon completion of criminal history background check, and subject to submission of all required application documents.
3. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Jill Gibert as a part-time nurse at Franklin, Jefferson and Washington Schools at a salary of \$37,800.00, for the 2012-2013 school year, effective September 1, 2012.
4. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Nicholas Serpico as the assistant girls basketball coach for the 2012-2013 school year, at a salary of \$5,488.00 step 1, subject to negotiations. Employment will be subject to approval, upon completion of criminal history background check, and subject to submission of all required application documents.
5. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Rick Ingrassia as assistant boys

basketball coach for the 2012-2013 school year, at a salary of \$5,488.00, step 1, subject to negotiations. Employment will be subject to approval, upon completion of criminal history background check, and subject to submission of all required application documents.

6. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Anthony Sorrentino as a Monetary Athletic Worker for the 2012-2013 school year.
7. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education grant Staci Valentin, remediation teacher at Lincoln School, a maternity leave with the use of accumulated sick days from December 21, 2012 to March 26, 2013.
8. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education grant Jennie Baslaw, Franklin School Teacher, grade 3, a Maternity Leave of Absence under the Family Leave Act with use of accumulated sick days from December 10, 2012 until May 21, 2013. Remaining days of May 2013 would be unpaid leave. Family Leave Act from June 1, 2013 until June 21, 2013. Return to work date September 2013.
9. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Nolan James as a permanent substitute teacher for the 2012-2013 school year, effective December 1, 2012, at a salary of \$22,000.00 pro-rated. Employment will be subject to approval, upon completion of criminal history background check, and subject to submission of all required application documents.
10. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Nicole Calandriello as a volunteer coach for Winter Cheering for the 2012-2013 school year.
11. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint the following for the 2012-2013 school year. Employment will be subject to approval, upon completion of criminal history background check, and subject to submission of all required application documents:
 - Mariana Cardaci – Lunch Aide at Franklin Community School
 - Gloria Fata – Lunch Aide at Roosevelt School
 - Katherine Mooney – Lunch Aide at Roosevelt School
 - David Morack – Part-time Bus Driver/Maintenance
12. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Michael Rizzo and Marc Petruzzello as Eighth Grade Yearbook Advisor for the 2012-2013 school year at a salary of \$1,332.00 each, subject to negotiations.

13. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Blake Spence as Director of the Middle School Play for the 2012-2013 school year at a salary of \$3,500.00, subject to negotiations.
14. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Rich Tuero and Steven Arrigoitia as Assistant Directors of the Middle School Play for the 2012-2013 school year at a salary of \$1,750.00, subject to negotiations.
15. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education appoint Kenneth Porro as a volunteer for the Mock Trial Team at Lyndhurst High School.
16. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education approve David DiPisa's 2012-2013 Employment Contract.
17. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education approve the following Professional Development Opportunities:

Lisa Stellato & Kelly Chua High School	11/2/12, What Schools, Families & Students Need to About Transition Approx. \$9.92
Joy Jable Washington School	11/9/12, Pediatric Dysphagia Approx. \$189.00
Marilyn Vitiello Franklin School	11/13/12, Effective Communication with Parents Approx. \$4.34
Lisa Klein Supervisor	11/15 – 11/18/12, NCTE Annual Convention Las Vegas, Nevada Approx. \$1,000.00
Marlene Krupp Supervisor	12/3/12 – Necessary Changes for Implementation of CCSS Approx. \$112.44
Judy Dodson Franklin/Col. & JC	12/3/12 – Tying Language Goals to Core Standards Approx. \$229.00
Diane Jankowski High School	12/3/12 – 6 th Annual Statewide Financial Literacy Symposium Approx. \$61.00

Maryann Mule High School 12/11/12 – Assessment & Clinical Management of Suicidal Youth
Approx. \$95.00

Maryann Mule High School 2/7 & 2/8/13 – Be Shore to Believe – 27th ASAP to Believe
Approx. \$342.62

18. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education approve the following job descriptions:

Custodian
Maintenance/Bus Driver

19. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education place the following employees on the proper step of the salary guide, subject to negotiations:

Hamlet Marte From: BA @ \$59,645 To: MA @ \$67,045

Blake Spence From: BA+30 @ \$54,315 To: MA @ \$58,315

20. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education grant permission to the following college student to do classroom observation in the Lyndhurst Public Schools, in order to fulfill her course requirements:

Samantha Holland Observation – 6 hours
NJ City University November 19, 2012
Grade 4 - Roosevelt School

21. BE IT RESOLVED, at the recommendation of Tracey L. Marinelli, Superintendent of Schools, that the Lyndhurst Board of Education approve the attached list of substitute teachers for the 2012-2013 school year. Employment will be subject to approval, upon completion of criminal history background check, and subject to submission of all required application documents.

Unfinished Business

James Hooper
Swim Team Co-Op

High School Musical – 11/15 & 11/16 – 7:00 PM

New BusinessSuperintendent's Report

National Honor Society – 11/20/12 – 7:00 PM

Hurricane Sandy Fund Raiser

High School Football Team Beefsteak

PTA

Roosevelt School – Clothing Drive

Board Office – Gift Cards

Jefferson School – School Supplies

Public CommentAgenda ItemsNon-Agenda Items

Mr. Wollis

Other School Wear – Questioned Forever or Yearly
Limited Self Expression

Elaine Stella

Superintendent's Contract

Ellen Young – Responded

Item by Item Response To
Explained Tracey L. Marinelli's Merit Raise

Darius Hughes

Beefsteak

Thank to Ms. Rowe, Ms. Young and Mr. Grillo

Steven Vendola

Pay for Hourly Employees

Tara

Piece of Paper Regarding Pay

Marge Rienzi

Washington & Lincoln School

Frank Mezzina

Community Service Hours

Elaine Pell

Nurse at Franklin School

Adjournment

Motion by Ellen Young second by Ronald Grillo and unanimously carried, the meeting was adjourned at 9:55 p.m.

Respectfully submitted,

David DiPisa
School Business Administrator
Board Secretary